

State Rehabilitation Council (SRC) Executive Committee Meeting Minutes

July 18, 2022

Attendance

Members Present

Lisa Livesay
Adam Robson

Members Absent

David Carey

Staff Present

Lindsey Powers

Guests Present

Cameron Lau

Minutes

Call to Order and Introductions

Lisa Livesay called the meeting to order at 1:06 pm. Introductions were made, and a quorum was present.

Approval of January 10, 2022 Meeting Minutes

Adam Robson motioned to approve the meeting minutes from the January 10, 2022 Executive Committee meeting. Lisa Livesay seconded the motion. The motion was approved by unanimous voice vote.

SRC Recruitment Document Review

Adam Robson stated the Employment and Community Partnerships Committee developed the content for the SRC recruitment document and he created the flyer with that content. Mr.

Robson stated his understanding that the Full Council reviewed a draft version of the flyer, and then sent it to the Department of Economic Security (DES) Graphics and Design Unit to finalize it. Lindsey Powers stated the opinion was that because the document was a SRC internal document, it did not need to go through the full review, although it could be submitted for an accessibility check. Lisa Livesay suggested the flyer include a graphic or something that could summarize the information. Ms. Livesay stated she checked to see if other states had any type of recruitment documents, and she was not able to find anything. Adam Robson noted that not all states struggled to fill SRC positions, although several states did experience difficulty filling positions. Lisa Livesay suggested the council check with other states with similar demographics regarding their recruitment efforts, and how they communicated with the community. Adam Robson stated the council members could all share the recruitment document with their contacts, although the council would still struggle to reach employers or business contacts. Mr. Robson stated that Tim Stump, Employment Coordinator, could potentially share the document with his network. Lisa Livesay agreed and noted that most states included information on their websites but did not have recruitment documents. Lisa Livesay stated that she could share the information through the Arizona Department of Education (ADE)'s social media outlets as well. Lisa Livesay stated the council could consider offering a large print version down the road, although most individuals would access the document electronically. Adam Robson inquired whether the council could invite a representative from Boards and Commissions to attend a future meeting and to provide an update on the appointment process. Lisa Livesay stated a Boards and Commissions staff member could also attend an Executive Committee meeting and the committee could provide the update to the Full Council.

Full Council Agenda Discussion

Lisa Livesay stated that she would like to continue discussion regarding membership and recruitment efforts. Ms. Livesay stated that council members could also volunteer to be the Chairs of the committees. Lisa Livesay stated her understanding that Twyla Bowman had not attended meetings recently and inquired whether it would be appropriate to contact her regarding her interest in the council. Lindsey Powers stated she could contact Ms. Bowman and encourage her participation on the council and a committee. Lisa Livesay stated she would also like to request feedback from council members to see what everyone's expectations were and what their roles within the council were. Ms. Livesay stated that would strengthen the council members' conversations with the community when talking about the council. Adam Robson stated the Employment and Community Partnerships Committee previously created an Employer Handbook that was shared with employers and the community. Mr. Robson stated that council members could be reminded to share that document with their contacts as well. Lisa Livesay agreed that members could be reminded to share council documents with their contacts and networks.

Agenda and Date for Next Meeting

The next meeting of the SRC Executive Committee is TBD.

Announcements

There were no announcements.

Public Comment

A call was made to the public with no response forthcoming.

Adjournment of Meeting

The meeting was adjourned at 1:46 pm.