



Interagency Coordinating Council (ICC) for Infants and Toddlers

Development Committee Meeting Agenda

June 14, 2023 11:00-12:30 pm

Google Meet Joining information:

Video Call Link: meet.google.com/icv-swxb-zjw

Or Dial: (US) +1 929-276-1419 PIN: 786 882 510#

Members: (Present at meeting indicated by p, absent by a, late by time p/time)

Carina Brokamp
Kristin R. Chase
Jennifer Forschino*
Altagracia Gasque
Lana Graber
Sarah Patrick Greene Chairman*
Dr. Olivia Lindy
Ariel Sansom*

AzEIP Staff:

Erica Melies*
Amanda Tipotsch*
Pamela Meurer*

Public:

Janna Stickney (Urban Strategies Head Start)
Alissa Eromae (Urban Strategies Head Start)
Shandeen Gomez (Urban Strategies Head Start)
Marilyn (Jody) O'Toole (Urban Strategies Head Start)

Diane Ortega (Urban Strategies Head Start)
Mike Jones (Urban Strategies Head Start)
Kim Pearson (Urban Strategies Head Start)
Pualani Palacios (Urban Strategies Head Start)

1. Call to Order by Sarah Patrick Green
 - A. 11:05 am
2. Welcome and Introductions
3. Read Public Member Notice and Development Committee Mission Statement
4. Minute Approval from 4/28/2023 Meeting
 - A. Unable to vote on minutes due to lack of quorum
5. Discussion Items/topics
 - A. Review of subcommittee structures to include a Vice Chair and Secretary (template edits complete, prepare for presentation to ICC)
 - i. Discussion of Secretary Role
 1. Challenges:
 - a. AzEIP serves in an advisory role
 - b. Difficult for volunteer to fill secretary role as written
 - ii. Edited roles of Chair, Vice Chair and Secretary to decrease Secretary responsibilities.
 - iii. Discussion of AzEIP standardizing how they advise within subcommittees
 - B. Maintaining committee documents (Draft the standard procedures for committees)
 - i. Move to next meeting
 - C. Establishing a Diversity Committee
 - i. Move to next meeting
 - D. Term limits & recruiting efforts for ICC Board
 - i. Move to next meeting
 - E. Bring to ICC meeting discussion of coordinating efforts for establishing responsibility for a Family Engagement brochure (as suggested by Raising Special Kids)
 - i. Move to next meeting
6. Action/follow up
 - A. Vote on 4/28/23 meeting minutes
 - B. Send ICC information to Urban Strategies Head Start
 - C. Continue identification of subcommittee roles and responsibilities
 - D. Move items not discussed to next agenda
7. Public Comment
 - A. Shandeen Gomez and team from Urban Strategies Head Start are interested in joining ICC subcommittees
8. Confirm next meeting date/time: TBD
9. Adjourn: by Sarah Patrick Greene
 - A. 12:06 pm