

Draft

# **State Rehabilitation Council (SRC) Executive Committee Meeting Minutes**

May 29, 2026

## **Attendance**

### **Members Present**

David Carey  
Janette Lopez  
Lenny Ovadia  
Julie Oliver

### **Members Absent**

### **Staff Present**

Lindsey Powers

### **Guests Present**

Adam Robson

## **Minutes**

### **Call to Order**

David Carey called the meeting to order at 11:05 am. Introductions were made, and a quorum was present.

### **Roll Call**

Members introduced themselves, and a quorum was established.

### **Call to the Public**

A call to the public was made with no response forthcoming.

### **Approval of Meeting Minutes**

Lenny Ovadia motioned to approve the minutes from April 29, 2026 SRC Executive Committee meeting. David Carey seconded the motion. The motion was approved by a unanimous vote.

## **Committee Activity Follow Up Discussion**

- Program Review Committee

Julie Oliver stated the Program Review Committee met and discussed the rollout of the SRC Action Log and how it was received. Ms. Oliver noted the committee also identified items the committee would be tracking regularly, for example, the Fair Hearing decisions. Adam Robson stated that he and Janette Lopez were able to review the 3 Fair Hearing cases. Adam Robson stated the 3<sup>rd</sup> case was withdrawn, so it did not require further review. For the 1<sup>st</sup> case, the judge agreed with VR's decision to close the case, in which the client appeared to want to hold onto VR services. Adam Robson stated that in the 2<sup>nd</sup> case, VR wanted to terminate services due to the client not being consistent with VR. Adam Robson noted there could be a training opportunity for VR counselors in those cases where the counselors were not provided receipts from the clients. Janette Lopez stated the council did not know all of the details of the case, although the client was assigned to 3 different VRCs and then the case was closed. Adam Robson stated the Program Review Committee could provide a brief report out at the Full Council meeting and recommend further training for VRCs. Julie Oliver inquired regarding the council's role in reviewing the Fair Hearing cases. Adam Robson stated the council reviewed the decisions and looked for any trends in the cases or decisions. Julie Oliver inquired whether the council should make the recommendation for further education based on one case. Adam Robson agreed and inquired whether the same could be happening in other areas of VR.

she had also developed a presentation regarding the new member orientation materials which would include an attestation for members to complete and sign. Janette Lopez stated she would like to suggest that new council members also be required to attend a Vocational Rehabilitation (VR) orientation either in person or virtually. David Carey stated his agreement that new members would benefit from understanding the VR process. Lenny Ovadia stated his agreement that it would give a good foundation for new members and would be a useful experience. Adam Robson inquired whether council members could attend a general VR orientation. Janette Lopez stated VR offered group orientations for individuals to attend in person or virtual orientations.

Janette Lopez noted there were some position vacancies on the council and inquired whether the council should review those also during the meeting. Ms. Lopez stated there was a vacancy for a Vocational Rehabilitation Counselor (VRC) and inquired whether RSA had made any recommendations for a VRC to participate on the council. Lindsey Powers stated RSA leadership had put forth a recommendation for a VRC to serve on the council. Adam Robson inquired whether only 1 VRC could serve the

council. Janette Lopez stated there was no limit, and she would like for different counselors with different caseloads to sit on the council. Lenny Ovadia agreed that it would be beneficial to have representation from different areas and disability populations. Janette Lopez stated that it would also be great to have a youth representative on the council. Lenny Ovadia stated that as the council developed relationships with the community and their networks, some of those connections could occur organically. Janette Lopez stated the council could review the current vacancies and put forth some suggestions for potential new members. Ms. Lopez stated there was also a vacancy for a Workforce Investment Board member.

Adam Robson inquired how the SRC bylaws were to be presented to the Full Council. Janette Lopez stated that she was in the process of making some additional changes to the draft bylaws and removing some extraneous verbiage. She noted that she would send out the draft to the committee to review. Adam Robson agreed to assist with reviewing the draft bylaws. Adam Robson inquired whether the council should begin making recommendations to the Office of Boards and Commissions for members that missed 3 or more meetings to be removed from the council. Janette Lopez stated the council could begin by noting members that had missed several meetings as a reminder of their obligation to the council.

### **Agenda and Next Date of Meeting**

The next SRC Executive Committee meeting is scheduled for May 29, 2026.

### **Adjournment**

Adam Robson motioned to adjourn the meeting. Lenny Ovadia seconded the motion. The meeting was adjourned at 12:00 p.m.