



# Interagency Coordinating Council (ICC) for Infants and Toddlers

## ICC Transition Committee Meeting Minutes - DRAFT

Virtual Meeting

Thursday, May 22, 2025

8:30am – 10:00am

The role of the ICC is to advise, assist, and advocate for the Arizona Early Intervention Program and its partnering agencies to administer, promote, coordinate, and improve early intervention for families and professionals

### Mission Statement

The committee is committed to assisting the Arizona Early Intervention Program (AzEIP) in reaching and maintaining 100% compliance with the timely and high quality transition of all children out of Part C services (early intervention) to Part B preschool and/or other community services, by providing support, guidance, and feedback on policies and procedures.

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## Attendance

### Members (ICC Governor Appointees)

Kendra Benedict (present)  
Stephanie Collier (present)

Sonia Samaniego (absent)

### Members (Subcommittee Appointees)

Camille Verdugo (absent)  
Sandra Makrias (absent)  
Crystal Ghica (present)  
Amy White (present)  
Kyle Hammond (present)

Dr. Pilar Vargas (absent)  
Courtney Arevalo (present)  
Tammy Sergent (absent)  
Bjorg LeSueur (present)

### Staff (AzEIP)

Chantelle Curtis (present)  
Anissa Albert (absent)

Annie Converse (absent)

### Public

Susan Hodges (present)

## Minutes

1. Call to Order - (Kyle Hammond/Chair) 8:43AM
2. Read Public Member Notice: Reviewed by Kyle Hammond
3. Minute Approval from Previous Meeting 03/20.25 (Kyle): minutes approved
  - a. Kendra Benedict- aye
  - b. Camille Verdugo (Vice-Chair) - aye
  - c. Crystal Ghica - aye
  - d. Amy White - aye
  - e. Courtney Arevalo- aye
  - f. Stephanie Collier - aye
  - g. Kyle Hammond - aye
  - h. Bjorg LeSueur - aye
4. Discussion Items/topics:
  1. AzEIP Updates
    - a. Lidia Gonzales is no longer with AzEIP
    - b. Brittany Page is new Executive Assistant; taking over notes/scheduling
  2. ADE Update
    - i. Early Childhood Special Education (ECSE) is in the process of hiring for a vacant position of Program Specialist.
    - ii. IDEA Conference is August 20-22, 2025, at the JW Marriott Desert Ridge.
    - iii. ECSE is creating a training specifically for school districts about preschool transition from IDEA Part C (AzEIP) to Part B (school district preschool).
    - iv. The AzEIP/ECSE Collaboration (Transition) team will be meeting only once-a-month during the summer (June 5, July 3, August 7).
  3. Subcommittee Groups -Kyle is not able to lead the two groups, we need someone else who can take over Compliance and Child Find.
    - Quality Practices - Camille, Chantelle, Tammy - a little bit of a challenge with Sandra gone. Within the next quarter we should be able to get those done. Camille will schedule another meeting to continue working on the one-pagers.
      - Compliance - is working on the family outcomes, helping families understand how important the surveys are and possibly develop a QR code. Amy is not able to lead but can assist. Stephanie Collier will take the lead but will do her best as she is at limits. Send Compliance Group docs to Stephanie.
      - Child Find - Bjorg LeSueur will take over to lead the subgroup. Please send all Child Find documents to Bjorg. Send both names to Stephanie and Bjorg to set up meetings and start working the projects. Crystal Ghica is going to move into the Quality Practices and Child Outcomes subgroups. Amy White will move into the Compliance group and Family Outcomes.
5. Action/follow up:
  - a. All subcommittee groups will meet and work on projects until our next meeting.
6. Public Comment: Susan Hodges, the program director at cooperative therapies and wanted to join to see what this was about.
7. Schedule Next Meeting: 9/18/2025 8:30am-10am
8. Adjourn: 09:13 am