



INTERAGENCY COORDINATING COUNCIL (ICC) FOR INFANTS AND TODDLERS

Interagency Coordinating Council Meeting Minutes

Friday, May 19, 2023, 11:30am-2:00pm

The role of the ICC is to advise, assist, and advocate for the Arizona Early Intervention Program and its partnering agencies to administer, promote, coordinate, and improve early intervention for families and professionals

Interagency Coordinating Council

Council Members

Sarah Greene (P)

Amy Munoz (P)

Kendra Benedict (P)

Suzanne Perry (P)

Lana Graber (P)

Amber Neubauer (P)

Damaris McAnally (P)

Sonia Samaniego (P)

AzEIP Members

Jeremiah Hale (P)

Kellie Verdicchio (P)

Amanda Tipotsch (P)

Anissa Albert (P)

Karylann Converse (P)

Lisa Vallee (P)

Pamela Meurer (P)

Tanya Goitia (P)

Amanda Honeywood (P)

Erica Melies (P)

Jerrilene Antone Morton (P)

Lidia Gonzales (P)

Attendees

Angela Clarke (P)

Gisela Jimenez (P)

Jennifer Kay (P)

Kyle Hammond (P)

Marie Pimentel (P)

Miles Chandler-Cradle (P)

Rocia Beltran (P)

Samantha Elliot (P)

Sandra Solomon (P)

Jennifer Key (P)

Sue Damita (P)

Lenka Studnicka (P)

Alicia Aine Durban (P)

Maria Pimentel (P)

Angela Clarke (P)

Olivia Lindly (P)

Billy Henderson (P)

Sherry Haskins (P)

Crystal Chica (P)

Stacy Reinstein (P)

Eric Bucher (P)

Stephanie Collier (P)

Hilary Mahoney (P)

Tina Oluyi (P)

Janet Vilorio (P)

1. Call to Order: Lana Graber, ICC Chair 11:35am
2. Read Public Member Notice
 - If you have any comments, please forward your questions or concerns to azeip@azdes.gov or type your questions in the chat box during the meeting. The meeting will be recorded to ensure we capture all content.
3. Family Story- Ashley Martinez, Family Engagement Committee: Laurie Shook, Acting Committee Chair
4. Educational Topic: Tina Oluyi and Gisela Jimenez-Vazquez from Child & Family Resources / Parents as Teachers Early Intervention: Sarah Greene, Vice Chair
 - Child & Family Resources is based out of Tucson and has been around since 1970
 - Eligibility Requirements
 - Live in the NW or SW Maricopa
 - Expecting a baby or be the parent/legal guardian of a child under four years of age
 - ICC will share the information on their Facebook page Gisela Jimenez Vazquez
 - gjvazquez@cfraz.org
 - Parents Partners Plus referral line for home visitation in Maricopa County <https://parentpartnersplus.com/> or call 602-688-5540
 - Child & Family Resources childfamilyresources.org or call 888-241-5002
5. ICC Updates:
 - Announcements from Chair Lana Granber, ICC Chair
 - There will be a webinar: Britany Miller from Raising Special Kids (RSK) shared a flyer "How Does my Baby's Brain Work?" Saturday, June 10, 2023 from 10:00am - 12:00pm
 - Arizona Chapter of the American Academy of Pediatrics is having a webinar coming up in September. The topic will be focused on referrals after completing a developmental screening (<https://azaap.org/>)
 - Discussed education topics that ICC wants to speak on the Open Meeting Law position available. There is a Youtube video on open law. <https://www.youtube.com/watch?v=T583qHGTInA&%3Bt=1s>

- Each person on the ICC Committee and Sub-Committee should show up and participate in the meetings. This will help the ICC thrive
- Approval of Minutes from 3/24/23 (VOTE)
 - Sarah Green Motion
 - Suzanne Perry Second
 - Sarah Green - Aye
 - Sonia Samaniego - Aye
 - Amber Neubauer - Aye
 - Olivia Lindly - Aye
 - Kendra Benedict - Aye
 - Janet Viloría - Aye
 - Amy Munoz - Aye
 - Suzanne Perry - Aye
 - Stephanie Collier - Aye
 - Lana Graber - Aye
 - Stacy Reinstein
 - Board has approved the minutes
- OSEP Leadership Conference Discussion (potential VOTE)
 - This meeting is coming up in July 2023. It is a yearly meeting and we would like to have one or two Council members attend
 - Amy Neubauer and Dana Hutchings have volunteered to attend this meeting. There are no family members that have the capacity to attend
 - Currently, there is no information on virtual opportunities to attend the conference
 1. Motion to vote to send two ICC Council Members (Dana Hutchings and Amber Neubauer)
 2. Suzanne Perry motion
 3. Sonia Samaniego second
 4. Voted
 5. Kendra Benedict - Aye
 6. Janet Viloría - Aye
 7. Suzanne Perry - Aye
 8. Stephanie Collier - Aye
 9. Amy Munoz - Aye
 10. Sonia Samaniego - Aye
 11. Amber Neubauer - Aye
 12. Sarah Greene - Aye
 13. Lana Graber - Aye
- Openings available on Councils and Subcommittees and in process
 - There are a number of council positions open. Lisa Vallee has been in communication with the Boards and Commissions Office. They are going through the applications that were sent in. There have not been any applicants appointed yet
 1. Open Positions
 - a. State Legislature
 - b. State Foster Care Representative

- c. Parents (Child under the age of 6 or currently participating)
 - d. Office of the Coordinator of Education of Homeless Children and Youth
 - e. Mental Health Agency
 - f. Agency for Health Insurance
 - g. Agency for Early Intervention Services
 - h. Boards and Commissions have received the applications for Dana Hutchings, Susanne Perry, Lana, Graber, Charlene May, Sonia Samaniego, and Olivia Lindly, the Boards and Commissions will be going through their current applications
 - i. If there is anyone that would be a good fit, please reach out and let us know
6. Committee Updates: Each Committee is to give an overview and /or mission statement of the committee for public knowledge, updates/ discussions, and vote (if needed) 1:00pm
- Transition Committee: Stephanie Collier
 - Mission Statement: The Transition Committee is committed to assisting the Arizona Early Intervention Program in reaching and maintaining 100% percent compliance with the timely transition of children out of Part C services by providing support, guidance, and feedback on policies and procedures. This includes ensuring children and families experience a smooth, effective, and timely transition from AzEIP to preschool and or other appropriate community services by the child's third birthday
 - The group has met twice in the last month. There is a lot of work taking place with the AzEIP office and ADE. Questions were submitted to the AzEIP office for guidance. The Committee is waiting on the response from AzEIP
 - A brochure and video were created for the transition process
 - The training for transition was sent out to our providers
 - Documents for updated transition: <https://des.az.gov/services/developmental-disabilities/early-intervention/agencies/tools>. Video <https://vimeo.com/search?q=azeip>
 - Fiscal Committee: Amber Neubauer
 - Mission Statement: The ICC Fiscal Committee exists to provide DES, AzEIP, and its partners and contracting agencies with fiscal advice and assistance to support the fiscal stability of AzEIP. The goals include building awareness, engaging and educating stakeholders such as but not limited to the executive branch and legislature on AzEIP fiscal needs, both short and long term. Other goals researching and consideration of other state's Early Intervention Programs funding sources with the objective of creating financial stability with AzEIP
 - The committee met on May 18, 2023. The budget passed last week. The 4.4 million has remained the same. This year we are working on other financial support for AzEIP
 - There are concerns about funding the professional development of practitioners working with families and children in early intervention. We would like this to be a topic in the future to discuss. This is on the agenda to be addressed
 - Family Engagement Committee: Laurie Shook (Acting)

- Mission Statement: The Family Engagement Committee strives to empower family partnership by promoting positive family caregiver-child relationships, supporting families as life-long educators of their children, giving families a voice in the services they receive, promoting advocacy in our state, and encouraging families to share their journeys and input to strengthen early childhood programs. We build connections throughout the early intervention system to help support the healthy social, emotional, and physical development of young children.
 - The committee met on May 18, 2023 and had a quorum. There was a discussion concerning the family recruitment process for the ICC subcommittees. We are looking for families to share their stories for the ICC meetings. Please contact ICC - email azicc@azdes.gov
 - We have been monitoring the ICC Facebook page. If there is early childhood contact you would like to be on the Facebook page, please let us know
 - The committee will discuss if we would like an Instagram and Twitter account
ICC Social Media ideas Send content ideas to: iccsocialmedia@azdes.gov
 - There is a collaborative effort on the workgroup
 - Email Lana Graber if you would like to help - lanagraber@dynamitetherapy.com
 - Bright by Text platform: <https://brightbytext.org/>
 - The Committee is meeting the third Thursday of each month from 9:30am - 11:30am
 - Development Committee: Sarah Greene
 - Sarah Greene is the new chair of this committee
 - Mission Statement: The mission of the Development Committee is the support the ICC by improving, structure, policies, and procedures, recruiting and retaining members and providing education for new and existing members in ways that are IDDA compliant, leading to a more efficient ICC that represents Arizona's more diverse populations
 - The "thank you for your service" and "welcome letters" were created to become part of the ICC forms
 - Vote to approve the letters
 1. Sonia Samaniego Motion
 2. Amber Neubauer Second
 3. Stacy Reinstein - Aye
 4. Sarah Greene - Aye
 5. Kendra Benedict - Aye
 6. Sonia Samaniego - Aye
 7. Olivia Lindly - Aye
 8. Janet Vilorio - Aye
 9. Shephanie Collier - Aye
 10. Amy Munoz - Aye
 11. Suzanne Perry - Aye
 12. Lana Graber - Aye
 - Reviewing the committee structure to include a vice chair and secretary. This recommendation is being discussed. There is no agreement on the secretary position

- Discussion on how to store the committee documents, establishing a possible diversity committee, term limits, and recruiting efforts

7. AzEIP Updates: AzEIP Team

- Annual Determination from OSEP coming in June
- Part C Coordinator will be announced soon
- New hires for Quality Improvement and Technical Assistance Specialist
 - Pamela Meurer - Continuous Quality Improvement Coordinator
 - Amanda Tipotsch - Technical Assistance Specialist
 - Amy Aeed - Contract Manager
- Federal and State Budget Updates
 - Clarification was submitted on our Annual Performance Report
 - Part C allocation federal funds is expected to increase
 - Arizona's State General Fund appropriation will increase
- ARPA Updates
 - Temporary rate increase implemented October 1, 2021
 - Working on the ASU Children's Equity Project
 - CSPD Initiative
 - Technology Updates

8. Announcements from Council Members: All Council

- Comment from Stacy Reinstein
 - DCC has been revising our website to improve ease of communication with families and child care providers, including how to become a DES contracted child care provider to serve eligible children, as well as our Grants & Scholarships. We also had a very successful childcare provider appreciation day last week & encourage folks to take a look! <https://des.az.gov/featured-story/child-care-provider-appreciation-day-susan-randolph>
- Comment from Suzanne Perry
 - Raising Special Kids is writing an article on transitioning to preschool. They are looking for a family who agreed to use the related service of bus transportation for their preschool-aged child with an IEP
 - The first-ever state-by-state equity audit on Early Intervention and Early Childhood Special Education will be released to the media for publication May 24th. On Tuesday, May 23 at 9am our time, report authors Allison Friedman-Krauss and Steve Barnett of NIEER will provide an overview of the report's findings and recommendations and answer questions (via zoom). The link to register is here:
<https://rutgers.zoom.us/meeting/register/tJElduGrqT4rHtEaayoyhyvcvATBr4a0UdZGA>
 - ESS Hot Topic on Transition
<https://www.azed.gov/sites/default/files/2023/04/Early%20Childhood%20Transition%20Final%20acc.pdf> Moving during transitions, late referrals, attending the transition conference, enrollment activities after eligibility
 - Glenna Gallo was just confirmed by the US Senate to lead the Office of Special Education and Rehabilitative Services. As a former state director of special

education from two different states (Washington, Utah), she is anticipated to bring to the position deep experience for both part b and part c

- The new law passed that requires schools to plan specifically for emergency response to include children with disabilities. SP 1315
- The Early Childhood unit has hired a workforce specialist and an inclusion specialist to help with the delivery of PD and support inclusion efforts

9. Action / Follow up

- None at this time

10. Public Comment: All

- None at this time

11. Next Meeting: Lana Graber, ICC Chair

Friday, September 22, 2023 · 11:30am – 2:00pm

Time zone: America/Phoenix

Google Meet joining info

Video call link: <https://meet.google.com/ahw-sqie-ofd>

Or dial: (US) +1 650-667-3677 PIN: 170 569 991#

More phone numbers: <https://tel.meet/ahw-sqie-ofd?pin=7805421012625>

12. Adjourn: Lana Graber, ICC Chair 1:52pm

Persons with a disability may request reasonable accommodations, such as a sign language interpreter, by contacting Kellie Verdicchio at (602) 532- 9960 or email at DDD AZEIP - DES. Requests should be made 48 hours prior to the meeting

The Interagency Coordinating Council may hear items on the agenda out of order. The Council may discuss, consider, act, or solicit public comment regarding any time on the agenda. **This agenda is subject to amendment up to 24 hours before the meeting**