

Draft

State Rehabilitation Council (SRC) Program Review Committee Meeting Minutes

May 18, 2026

Attendance

Members Present

Julie Oliver
Janette Lopez
Adam Robson
Paula Seanez
George Garcia
Jenny Nordine
Lisa Livesay

Members Absent

Martin Appel

Staff Present

Lindsey Powers

Guests Present

Minutes

Call to Order

Julie Oliver called the meeting to order at 10:04 am. Introductions were made, and a quorum was present.

Roll Call

Members introduced themselves, and a quorum was established.

Call to the Public

A call to the public was made with no response forthcoming.

Approval of Meeting Minutes

Adam Robson motioned to approve the minutes from the April 20, 2026, SRC Program Review Committee meeting. Paula Seanez seconded the motion. The motion was approved by a unanimous vote.

Committee Activities Discussion

Julie Oliver stated the Program Review Committee had presented the SRC Action Log at the Full Council meeting and inquired whether there was any additional follow up on that item. Adam Robson noted that it was hard to gauge as the full council did not ask questions. Julie Oliver stated her understanding that Kristen Mackey might need some time to review the action log tracker and to understand what the council was asking. Adam Robson stated that RSA did seem to understand the intent of the tracker as the committee explained the reasoning behind it. Mr. Robson stated that Kristen Mackey could have some time to review the tracker and let the committee know if she had any questions or concerns. Paula Seanez noted that Ms. Mackey expressed her caution with using the tracker, which could potentially go against Open Meeting Law. Julie Oliver stated that if Kristen Mackey did have any additional questions, she could potentially attend a committee meeting to learn more.

Future Committee Activities Discussion

Julie Oliver inquired regarding the topics the committee would like to focus on next. Paula Seanez stated the SRC received a lot of reports during meetings, and the committee could decide what items to review. Adam Robson stated the committee had requested the Fair Hearing data from the Ombudsman Unit and could review the 2025 data. Paula Seanez stated that RSA was responsible for expending 15% of funds on Pre-Employment Transition Services (Pre-ETS) and she was unsure whether RSA had spent the required funds. Julie Oliver stated that Pre-ETS could be unclear although the push was to get students qualified for Pre-ETS services. Ms. Oliver noted that many schools were losing funding, which could potentially affect VR services also. Jenny Nordine stated that she was not familiar with Pre-ETS services, although she would review information regarding the program. Julie Oliver stated students could enroll in Pre-ETS as early as 14 years old, although traditionally most services were limited to summer activities. She noted the evolution of the services was that they were offered year-round. Paula Seanez stated that RSA usually provided a budget update, although the employee satisfaction survey data might not be available. Adam Robson stated the Department of Economic Security (DES) was conducting an employee satisfaction survey, which would be agency-wide and not RSA specific. Janette Lopez stated the council could also request an update regarding the Comprehensive System on Professional Development (CSPD), which included the current number of VR staff, the

number of staff needed, and the projected number of staff needed. Paula Seanez noted the staff education requirements had changed and she was unsure regarding their required training. Julie Oliver noted there were levels of VR staff, which included entry, intermediate and senior and correlated to their education and experience. Paula Seanez stated the Randolph Sheppard Act could also be targeted, which would affect the blind or low vision Business Enterprise Program (BEP) operators. Janette Lopez stated the council could request an update regarding the CSPD personnel data. Jenny Nordine noted that if the current CSPD plan was from 2024-2027, there should be an update available soon.

Agenda and Next Date of Meeting

The next SRC Executive Committee meeting was scheduled for June 17th from 2:00-3:00 pm.

- Committee Activity Follow Ups

Adjournment

Paula Seanez motioned to adjourn the meeting. Adam Robson seconded the motion. The meeting was adjourned at 11:05 a.m.