

Interagency Coordinating Council Family Survey Committee Meeting Notes
5/18/2020 10:00am-11:00am

Attendees:

Annie Converse, staff (present)
Tanya Goitia, staff (present)
Brittany Miller, chair (present)
Sarah Greene (present)
Alma Espinoza (present)
Chineca Hayes (absent)
Lindsey Goldstein (public attendee)

Agenda

1. Discuss feedback from Part C Family Data and Changes Due to COVID-19 webinar put on by the Early Childhood Technical Assistance Center

- Brittany and Annie participated in this webinar
- Brittany's group discussed survey, how to entice families to take it, shared the script the subcommittee developed
- ECTA has a video- supporting children by improving family outcomes- why we collect data to improve family experience
 - ECTA Video on Improving Family Outcomes: <https://ectacenter.org/eco/pages/videos-supporting.asp>
- Some states are creating webinars, others also using scripts, emails to families
- Tele-health survey to check in with families for feedback on how tele-health services are going
- Annie's group targeted changes that are working, changes needed due to COVID-19
- We could look at the feasibility of doing something like the ECTA video, and/or consider adding links on the website to family survey info
- AzEIP creating 3-5-minute videos on various early intervention topics- could consider asking for a family survey video to be developed
- Brittany was accepted to the Early Childhood Leadership Initiative Cohort!

2. Current survey-review where we are at and response rate

- 482 responses received so far this year (typically have 950-1500 by this time in the year)
- Reliability of data in question due to the decreased response rate
- Will be sending out an email on how to support families to complete the survey electronically
- Decrease likely due in large part because AzEIP has had fewer mail outs this year than in past years due to contract transition in 7/2019 and COVID

3. Script for support coordinators (SC)-discuss status of distribution of script to SC's

- Goal is to send this out by next week with the email on how to complete the survey electronically
- Had to make some changes based on COVID

4. Discuss feedback provided from ICC Council members on the family survey redesign

- Annie received responses from 5 ICC members when she reached out for initial feedback
 - Primary concern over the number of questions (27), however, 25 questions is the minimum required for reliability and to ensure measurement accuracy
 - One extra question was felt to be a priority to include: My child's Team Lead was a good fit for my family.
 - Another member wanted to ensure a Spanish version is available, which it will be once the format is finalized; Annie would also like to see if we can have the survey available in Arabic (next most common language after English and Spanish)
 - Council members agreed questions were comprehensive and meaningful (committee sought stakeholder feedback and took a lot of time to work through the questions to ensure comprehensive)

5. Discuss moving the family survey redesign recommendations to the full ICC meeting for a vote from all members

- ICC will be voting to determine if these are the family survey questions, we will use moving forward

Call for public comment

- Looks good! From Lindsey G.

Next Meeting

- June 26, 2020 10am-11am Google Hangouts
- Agenda:
 - Outcome of ICC vote
 - Current family survey response rate
 - Roll out of electronic survey with service coordinators
 - Identify future mission and focus of the Family Survey Subcommittee
 - Creating family survey section on AzEIP website