

State Rehabilitation Council (SRC) Executive Committee Meeting Minutes

April 29, 2026

Attendance

Members Present

David Carey
Janette Lopez
Lenny Ovadia

Members Absent

Julie Oliver

Staff Present

Lindsey Powers

Guests Present

Adam Robson

Minutes

Call to Order

David Carey called the meeting to order at 11:05 am. Introductions were made, and a quorum was present.

Roll Call

Members introduced themselves, and a quorum was established.

Call to the Public

A call to the public was made with no response forthcoming.

Approval of Meeting Minutes

Lenny Ovadia motioned to approve the minutes from March 3, 2026 SRC Executive Committee meeting. Janette Lopez seconded the motion. The motion was approved by a unanimous vote.

Committee Activity Follow Up Discussion

David Carey inquired whether the Committee Chairs had any updates for the Executive Committee. Adam Robson noted the Committee Chairs would be providing updates at the Full Council meeting and inquired whether they would report at the Executive Committee also. Janette Lopez stated the Executive Committee could develop the agenda for the upcoming Full Council meeting. David Carey agreed and inquired whether the Nominating Committee would be providing an update at the Full Council meeting. Janette Lopez stated the Full Council meeting would include a presentation regarding the SRC Action Log tracker and a review of the SRC Bylaws. She noted that she had also developed a presentation regarding the new member orientation materials which would include an attestation for members to complete and sign. Janette Lopez stated she would like to suggest that new council members also be required to attend a Vocational Rehabilitation (VR) orientation either in person or virtually. David Carey stated his agreement that new members would benefit from understanding the VR process. Lenny Ovadia stated his agreement that it would give a good foundation for new members and would be a useful experience. Adam Robson inquired whether council members could attend a general VR orientation. Janette Lopez stated VR offered group orientations for individuals to attend in person or virtual orientations.

Janette Lopez noted there were some position vacancies on the council and inquired whether the council should review those also during the meeting. Ms. Lopez stated there was a vacancy for a Vocational Rehabilitation Counselor (VRC) and inquired whether RSA had made any recommendations for a VRC to participate on the council. Lindsey Powers stated RSA leadership had put forth a recommendation for a VRC to serve on the council. Adam Robson inquired whether only 1 VRC could serve the council. Janette Lopez stated there was no limit, and she would like for different counselors with different caseloads to sit on the council. Lenny Ovadia agreed that it would be beneficial to have representation from different areas and disability populations. Janette Lopez stated that it would also be great to have a youth representative on the council. Lenny Ovadia stated that as the council developed relationships with the community and their networks, some of those connections could occur organically. Janette Lopez stated the council could review the current vacancies and put forth some suggestions for potential new members. Ms. Lopez stated there was also a vacancy for a Workforce Investment Board member.

Adam Robson inquired how the SRC bylaws were to be presented to the Full Council. Janette Lopez stated that she was in the process of making some additional changes to the draft bylaws and removing some extraneous verbiage. She noted that she would send out the draft to the committee to review. Adam Robson agreed to assist with reviewing the draft bylaws. Adam Robson inquired whether the council should begin

making recommendations to the Office of Boards and Commissions for members that missed 3 or more meetings to be removed from the council. Janette Lopez stated the council could begin by noting members that had missed several meetings as a reminder of their obligation to the council.

Agenda and Next Date of Meeting

The next SRC Executive Committee meeting is scheduled for May 29, 2026.

Adjournment

Adam Robson motioned to adjourn the meeting. Lenny Ovadia seconded the motion. The meeting was adjourned at 12:00 p.m.