

**Human Rights Committee (HRC)  
Public Meeting Minutes  
District South**

Department of Economic Security  
Division of Developmental Disabilities  
400 W. Congress Street. Suite 500  
Tucson, AZ 85701  
April 25<sup>th</sup>, 2018  
2:00 PM – 4:00 PM

<b>Call to Order</b>	Lynda Stites
<b>Start Time</b>	2:00 PM
<b>Facilitator</b>	Lynda Stites
<b>Note Taker</b>	Taylor Pike
<b>Attendees</b>	<p><b>HRC Members Present:</b> Lynda Stites, Genevieve Valenzuela, Cathy Curtin, Tyler DeMers, Bill Burnett, Jessica Richards</p> <p><b>HRC Members Absent:</b> Cynthia Fielding, Lynne Tomasa, Bliss Gifford, Christine Small</p> <p><b>Division of Developmental Disabilities (DDD) Staff:</b> Taylor Pike</p> <p><b>Public in Attendance:</b> JoAnna Mendoza, Susan Kalasunas</p>
<b>Agenda Topics</b>	Call to Order, Welcome and Introductions, Statewide Meeting, HRC Liaison Updates, Approval of March 2018 Minutes, Call to the Public, Adjournment

**Welcome and Introduction**

**Committee**

<b>Discussion</b>	<p>The <b>Human Rights Committee (HRC) members</b> introduced themselves in person.</p> <p><b>Susan Kalasunas</b> introduced herself to the committee as a potential new member. <b>JoAnna Mendoza</b> introduced herself as a potential member, waiting on her appointment letter.</p> <p><b>Lynda Stites</b> explained to <b>Susan</b> the responsibilities of the HRC. The HRCs ensure that members' rights are protected through reviewing Behavior Plans and Incident Reports. They also have the ability to make recommendations for legislative action and have done so. The chairs of the committees throughout the state meet quarterly to discuss issues and collaborate on ways to address those issues that are occurring in their individual districts and as a whole. The ultimate goal is to help be able to function to their highest capacity and have highest quality of life, which is the essence of the committee.</p>
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## Statewide Meeting

Lynda Stites

<b>Discussion</b>	<p><b>Lynda</b> provided a summary of topics discussed at the statewide meeting.</p> <ul style="list-style-type: none"><li>• Senate Bill 1450, passed on 4/10/18. Renames HRCs as Independent Oversight Committees (IOCs). Transfers the IOCs to the Arizona Department of Administration (ADOA).</li><li>• Article 9 proposed changes/Revised ISP document.</li><li>• New chair in District West, De Freedman.<ul style="list-style-type: none"><li>• Asked about DDD using social determinants of health.</li><li>• Quality of care concerns and complaints against providers.</li></ul></li></ul> <p>Best to start thinking as a committee, what would be the best way for families to register their concerns without risking retaliation?</p> <ul style="list-style-type: none"><li>• Discussed systemic problem with lack of quality of providers. Rates for providers effecting ability to attract quality individuals.</li></ul>
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## HRC Liaison Updates

Taylor Pike

<b>Discussion</b>	<p><b>Taylor Pike</b> discussed the following with the committee:</p> <p><u>Article 9</u> Inquired if anyone participated in the Article 9/Cholla Pilot Webinar. No members had participated. Informed the committee that the newest revisions/proposed changes would be sent via email and there has been no deadline/date established for when this would go into effect statewide.</p> <p>Asked the committee if they would like training on Article 9 with Tim Payne. <b>Lynda</b> explained Article 9 is the crux of what this committee does and defines how people are to be treated. It is what the HRC refers to for guidance when looking at members rights.</p> <p>Recommended they conduct the training during a meeting so that most of the committee attends. <b>Genevieve</b> made a motion that they have the entire Article 9 training and receive certificates from 1-4 PM. <b>Taylor</b> will see if he can come to May or June's meeting to conduct the training.</p> <p><u>Behavior Plan Disposition Forms</u> Discussed Behavior Plan Disposition Forms and an email requesting clarification regarding the Forms. Informed the committee that <b>Barbara Carty</b> plans to only forward Disposition Forms stating that there is a violation of the member's rights to providers. If there are no violations she will not be sending it to providers.</p> <p>If medications listed on Individual Support Plan (ISP) do not match those listed on the Behavior Plan it is not a rights violation, it is more of an issue.</p> <p>Ideas of what human rights may include would be (these are the nuances that may get past the Program Review Committee). --Appears to be over medicated --Response cost</p>
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	<p>--Time out  --Rude/Disrespectful behavior on the part of staff being included as part of the plan  --Locked foods  --Access to personal items  --Inappropriate guardianship</p> <p><b>Taylor</b> requested, please put any recommendations or questions requesting follow up from <b>Barbara Carty</b> under "Comments and/or concerns NOT requiring a provider response" on the Disposition Forms.</p> <p><u>Incident Reports</u>  According to statute the HRC should be receiving 12 categories. The new list provided has 14, with the two "Other" categories. Advised the committee their workload will increase significantly.</p> <p>The committee was unanimous in their vote to review only closed Incident Reports. They also do not want to receive the following categories: Accidental Injury, Emergency Measures, Other - Injury of Unknown Origin, Hospitalizations or Other - Sexual, Verbal and Emotional, Suicide or Property Damage/Theft.</p> <p>Committee understands that they will vote annually on the reviewing of particular categories and open/closed Incident Reports.</p> <p><b>Lynda</b> requested that the death notification spreadsheet be sent to the entire committee.</p>
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**Approval of March 2018 Minutes**

**Committee**

<b>Discussion</b>	<p><b>Bill Burnett</b> made a motion to approve the March 2018 meeting minutes. <b>Genevieve Valenzuela</b> seconded this motion. All in favor. Motion carried.</p>
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**Adjournment**

**Lynda Stites**

<b>Conclusion</b>	<p>Next meeting will take place at the Tucson location on May 23rd, 2018. Meeting adjourned by <b>Lynda Stites</b> at 4:00 PM.</p>
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