

**State Rehabilitation Council (SRC)**  
**Executive Committee Meeting Minutes**

March 3, 2026

**Attendance**

**Members Present**

David Carey  
Janette Lopez  
Lenny Ovadia  
Julie Oliver

**Members Absent**

**Staff Present**

Lindsey Powers

**Guests Present**

Adam Robson

**Minutes**

**Call to Order**

David Carey called the meeting to order at 10:05 am. Introductions were made, and a quorum was present.

**Roll Call**

Members introduced themselves, and a quorum was established.

**Call to the Public**

A call to the public was made with no response forthcoming.

**Approval of Meeting Minutes**

Lenny Ovadia motioned to approve the minutes from January 6, 2026 SRC Executive Committee meeting. Julie Oliver seconded the motion. The motion was approved by a unanimous vote.

### **Committee Activity Follow Up Discussion**

David Carey stated that he saw the response from Janette Lopez regarding the Conflict of Interest (COI) forms for council members to sign and inquired whether Ms. Lopez had anymore information to share. Janette Lopez stated that she contacted the National Council on State Rehabilitation Councils (NCSRC) and they were not in favor of the form. Ms. Lopez stated that it would be in the best interest of the council not to sign the current form and that a different form could be developed for the council. Julie Oliver inquired regarding the “why” of the form for council members. Lindsey Powers stated that all DES employees and public officers were being asked to complete the COI form. Lenny Ovadia noted that Janette Lopez was great at doing any research regarding policies and procedures and he agreed that there was not much differentiation between staff and council members. Julie Oliver stated her concern regarding any consequences to council members completing the current COI. Adam Robson stated the policy did include “public officers” which described the council members. Lindsey Powers stated that she had shared the committee’s concerns with Kristen Mackey, whom would be sharing with the DES Policy Unit.

David Carey stated the Full Council had voted to re-engage the Nominating Committee and inquired whether there were any updates. Janette Lopez stated the committee had just met and had agreed to review the new member materials in an effort to create an onboarding or training process for new members. Ms. Lopez stated that she had agreed to summarize the new member materials into a more concise document for new members. Lenny Ovadia noted the committee had also discussed the meeting information on the SRC website to make it easier for community members to attend meetings. Adam Robson stated that Open Meeting Law required meeting agendas be posted at least 24 hours prior to a meeting and inquired whether meetings could be posted sooner.

David Carey inquired whether the committee had a timeline for when the bylaws should be reviewed. Janette Lopez stated her understanding that the bylaws would be reviewed prior to the next Full Council meeting in May. Adam Robson stated that 4 council members had agreed to review the bylaws and inquired whether they should begin reviewing them. Janette Lopez agreed that the bylaws could be divided among the 4 council members and they could meet prior to the Full Council meeting to discuss their thoughts. Lindsey Powers stated that she would divide up the bylaws and send them out to the council members that would be reviewing them.

Mr. Carey inquired whether there were any committee members that were not on any committees. Adam Robson suggested that David Carey send out an email to any

council members that were not participating on committees and encourage them to attend a meeting or to join a committee. Janette Lopez stated that anyone could participate on a committee even if they weren't a council member. She noted that she had asked Jenny Nordine to be on the Program Review Committee but would like to request David Carey's approval as the council Chair. Lenny Ovadia motioned for Jenny Nordine to be a committee member of the Program Review Committee. Julie Oliver seconded the motion. The motion was approved by unanimous voice vote.

### **Agenda and Next Date of Meeting**

The next SRC Executive Committee meeting is scheduled for April 29, 2026.

- SRC Action Log Presentation
- Council Bylaws Discussion
- Conflict of Interest Form Update

### **Adjournment**

Lenny Ovadia motioned to adjourn the meeting. Julie Oliver seconded the motion. The meeting was adjourned at 11:00 a.m.