



INTERAGENCY COORDINATING COUNCIL (ICC) FOR INFANTS AND TODDLERS

Agenda

Interagency Coordinating Council Meeting

Draft Minutes

Virtual Meeting

ICC Transition Committee Meeting

Thursday, March 28, 2024 · 8:30 – 10:00am

The role of the ICC is to advise, assist, and advocate for the Arizona Early Intervention Program and its partnering agencies to administer, promote, coordinate, and improve early intervention for families and professionals

Attendance

Members (ICC Governor Appointees)

Stephanie Collier (Chair): Present

Dr. Pilar Vargas: Present

Kendra Benedict: Present

Sonia Samaniego: Present

Members (Subcommittee Appointees)

Alexandra Oropeza: Absent

Camille Verdugo: Present

Kristy Thornton: Present

Kyle Hammond: Present

Sandra Makrias: Present

Jaymie Jacobs: Absent

Crystal Ghica: Present

Amy White: Present

Staff AzEIP

Chantelle Curtis: Present

Anissa Albert: Present

Lidia Gonzales: Present

Public

Aanya Metrakos

Mission Statement

The committee is committed to assisting the Arizona Early Intervention Program (AzEIP) in reaching and maintaining 100% compliance with the timely and high quality transition of all children out of Part

C services (early intervention) to Part B preschool and/or other community services, by providing support, guidance, and feedback on policies and procedures.

Minutes

1. Call to Order
 - 8:34 am
2. Read Public Member Notice
3. Minute Approval from Previous Meeting: motion to approve by Kyle Hammond, seconded by Amy White
 - Kendra Benedict: Absent at time of vote
 - Stephanie Collier: Aye
 - Crystal Ghica: Aye
 - Kyle Hammond: Aye
 - Jaymie Jacobs: Absent
 - Sandra Makrias: Aye
 - Alexandra Oropeza:
 - Sonia Samaniego: Aye
 - Kristy Thornton: Aye
 - Dr. Pilar Vargas: Aye
 - Camille Verdugo: Aye
 - Amy White: Aye
4. Discussion Items/topics
 - AzEIP updates
 - i. OSEP guidance on Transition
 1. Main update is that service coordinators must make multiple attempts to schedule transition meetings.
 2. Individualized Education Plan (IEP) must be held within 30 days of the date that eligibility is determined.
 3. Best practice for the school district to ask who the family would like to attend the IEP meeting (such as someone from the AzEIP team), family can invite whoever they would like to have present
 4. Also best practice for the Team Lead/Service Coordinator to educate the family that they can invite whoever they wish and that they can attend if the family would like.
 5. Camille V gave a reminder that Part C Grant Application is open to public comment until April 21 and that this is a good opportunity to make any comments/suggestions about Transition, such as suggestions for policy change.
 6. Group had questions about Empowerment Scholarship Accounts (ESA) - Camille will get more information and report back to Transition Committee.
 - ii. Technical Assistance Resources
 1. [Transition Technical Assistance Bulletin](#) - May 2023
 2. [Transition AzEIP Programmatic Meeting recording](#) - September 2023
 - Transition Script and Agenda
 - i. What is the process after ICC approves?

1. ICC will vote today
 2. Next step is to take to the AzEIP Programmatic Team to review
 3. Final step will be to take to AzEIP Leadership for ultimate decision
 - ii. Draft announcement
 1. AzEIP will determine how to roll it out to providers, but we would like to draft an announcement for once it is approved
 2. Group suggestion for training Service Coordinators on how to run these meetings and the opportunity to view them run before conducting one themselves
 - o Break into subcommittees to discuss what comes next
 - i. Compliance (Alexandra Oropeza, Stephanie Collier, Kendra Benedict, Sonia Samaniego, Anissa Albert)
 1. Alexandra will no longer be able to participate due to change in day and time.
 2. Group is not sure what next steps will be because AzEIP has many compliance resources and tools
 3. AzEIP and Early Childhood Special Education (ECSE) team are heading a Community of Practice for Transition with a compliance goal of 100% - opportunity for AzEIP and school district teams to learn from each other rather than AzEIP/ECSE doing a presentation
 - a. Dates: April 10 from 2-3 pm, April 12 from 11-12
 - b. Flyer will be sent out soon, Stephanie will share with this group.
 - ii. Quality Practices (Crystal Ghica, Kristy Thornton, Kyle Hammond, Camille Verdugo, Jaymie Jacobs, Sandra Makrias, Chantelle Curtis, Lidia Gonzales)
 1. Idea for next steps: Transition Checklist of what gets sent over to school districts
5. Action/follow up:
 - o Each subcommittee meet one time before the next meeting so we can discuss potential next steps for each group
 - o Camille will send Doodle poll for Quality Practices group
 - o Stephanie will reach out for Compliance workgroup and anyone who is not assigned.
 6. Public Comment: None at this time
 7. Schedule Next Meeting: May 23, 2024, 8:30-10:00 am
 8. Adjourn: 9:53 am

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