

Employment Training 2nd Quarter Calendar

April 2016

Mon	Tue	Wed	Thu	Fri
				1
4 SNAE&T Basics DERSEA0099 4000 N Central Ave Suite 1110, Phoenix AZ 85012 8:00 A.M. – 5:00 P.M.	5 SNAE&T Basics DERSEA0099 4000 N Central Ave Suite 1110, Phoenix AZ 85012 8:00 A.M. – 5:00 P.M.	6	7 Job Order Writing and Maintenance DERSEA1080 4000 N Central Ave Suite 1820, Phoenix AZ 85012 8:30 A.M. – 4:30 P.M.	8
11	12 AJC System Training for Title IB DERSWIA009 4000 N Central Ave Suite 1110, Phoenix AZ 82012 8:30 A.M. – 4:30 P.M.	13 AJC System Training for Title IB /Supv DERSWIA011 4000 N Central Ave Suite 1110, Phoenix AZ 85012 9:00 A.M. – 12:00 P.M.	14	15
18	19 VPOS DERSEA1070 ILinc 9:00 A.M. – 11:00 A.M	20	21 EA Complaint System Training DERSEA1003 4000 N Central Ave Suite 1820, Phoenix AZ 85012 8:30 A.M. – 4:00 P.M.	22
25 ES Basics DERSEA1099 4000 N central Ave Suite 1820, Phoenix AZ 85012 1:00 P.M. – 5:00 P.M.	26 ES Basics DERSEA1099 4000 N central Ave Suite 1820, Phoenix AZ 85012 8:00 A.M. – 5:00 P.M.	27 ES Basics DERSEA1099 4000 N central Ave Suite 1820, Phoenix AZ 85012 8:00 A.M. – 5:00 P.M.	28 ES Basics DERSEA1099 4000 N central Ave Suite 1820, Phoenix AZ 85012 8:00 – 12:00 P.M.	29

Employment Training 2nd Quarter Calendar

May 2016

Mon	Tue	Wed	Thu	Fri
2	3 Job Order Writing and Maintenance DERSEA1080 3000 E Valencia Suite 190, Tucson AZ 85706 8:30 A.M. – 4:30 P.M.	4	5	6
9	10 AJC System Training for Title IB DERSWIA009 4000 N Central Ave Suite 1110, Phoenix AZ 82012 8:30 A.M. – 4:30 P.M.	11 AJC System Training for Title IB /Supv DERSWIA011 4000 N Central Ave Suite 1110, Phoenix AZ 85012 9:00 A.M. – 12:00 P.M	12	13
16	17	18 VPOS DERSEA1070 ILinc 9:00 A.M. – 11:00 A.M.	19	20
23 ES Basics DERSEA1099 4000 N central Ave Suite 1820, Phoenix AZ 85012 1:00 P.M. – 5:00 P.M.	24 ES Basics DERSEA1099 4000 N central Ave Suite 1820, Phoenix AZ 85012 8:00 A.M. – 5:00 P.M.	25 ES Basics DERSEA1099 4000 N central Ave Suite 1820, Phoenix AZ 85012 8:00 A.M. – 5:00 P.M.	26 ES Basics DERSEA1099 4000 N central Ave Suite 1820, Phoenix AZ 85012 1:00 P.M. – 12:00 P.M.	27
30 MEMORIAL DAY STATE HOLIDAY	31			

Employment Training 2nd Quarter Calendar

June 2016

Mon	Tue	Wed	Thu	Fri
		1	2 AJC for ES Supervisors DERSE A1105 4000 N Central Ave Suite 1110, Phoenix, AZ 85012 9:00 A.M. – 12:00 P.M.	3
6	7 AJC System Training for Title IB 4000 N Central Ave, Phoenix AZ 82012 (Suite 1110) 8:30 A.M. – 4:30 P.M.	8 AJC System Training for Title IB /Supv DERSWIA011 4000 N Central Ave , Phoenix AZ 85012 (Suite 1110) 9:00 A.M. – 12:00 P.M.	9	10
13	14 Job Order Writing and Maintenance DERSEA1080 4000 N Central Ave Suite 1820, Phoenix AZ 85012 8:30 A.M. – 4:30 P.M.	15	16 VPOS DERSEA1070 ILinc 9:00 A.M. – 11:00 A.M.	17
20 ES Basics DERSEA1099 4000 N central Ave Suite 1820, Phoenix AZ 85012 1:00 P.M. – 5:00 P.M.	21 ES Basics DERSEA1099 4000 N central Ave Suite 1820, Phoenix AZ 85012 8:00 A.M. – 5:00 P.M.	22 ES Basics DERSEA1099 4000 N central Ave Suite 1820, Phoenix AZ 85012 8:00 A.M. – 5:00 P.M.	23 ES Basics DERSEA1099 4000 N central Ave Suite 1820, Phoenix AZ 85012 8:00 A.M. – 1:00 P.M.	4
27	28	29	30	

Course Title	Course Registration Code	Course Description	Intended Audience
AJC for ES Supervisors	DERSEA1105	Enables supervisors to create user staff accounts in AJC, monitor job seeker self-referrals made against public-limited job orders, among other functions.	ES Supervisors
AJC System Training for Title IB	DERSWIA009	Prepares new local Workforce Investment Area (LWIA) staff for their work duties in the office. This course provides the basic functions and fundamentals of AJC.	Title IB Workforce Specialist
AJC System Training for Title IB/Supervisors	DERSWIA011	Prepares new Local Workforce Investment Area (LWIA) administrators to create AJC accounts and provision users.	Title IB Supervisors
EA COMPLAINT SYSTEM Training	DERSEA1003	This course is designed to provide learners with the fundamentals for completing the necessary Employment Service Related, Non-Employment Service Related, and Migrant Seasonal Farm Workers complaint process procedures.	ES Staff
Employment Service Basics	DERSEA1099	Prepares new ES employees for their work duties in the office. Enables new supervisors create accounts and provision users.	New ES Staff
JAS System Basics	DERSEA1090	Staff learns to navigate in the JAS system; review the FAA Application and Selection process as well as learn to register participants in the JAS System.	EA Staff (listed below) <ul style="list-style-type: none"> Jobs Program Contractors Supplemental Nutrition Assistance Program Information Technology EA Quality Assurance EA Help Desk
Job Order Writing and Maintenance	DERSEA1080	Trains staff to register employers, create job orders, assist client with job search and referrals	ES Staff
Supplemental Nutrition Assistance Employment & Training Basics	DERSEA0099	Prepares new SNA E&T staff for their work duties in the office. Covers program policy, procedures, and systems.	New SNA E&T Staff
VETERANS' PRIORITY OF SERVICE Training	DERSEA1070	This course is designed to provide learners with the fundamentals for identifying qualified candidates for Veterans' Priority of Service.	ES/WIOA STAFF