

# DDD SHOUT

## VENDOR & PROVIDER NEWSLETTER

Volume XLV - June 2023

### **RFQVA DDD-2024 Implementation Timeline Change**

This announcement is to inform all existing Qualified Vendors, with a contract under RFQVA DDD-710000, that the Division is adjusting the timeline for opening its solicitation for RFQVA DDD-2024 from July 1, 2023 to September 1, 2023.

The reasons for this change include:

1. Development of an evaluation tool with revised workflow, training and standard work for use of the tool
2. Implementation of two projects within DES which will streamline contracting by updating processes for insurance verification and data security
3. Revision to the RFQVA DDD-2024 document to correct errors, update content in compliance with HCBS Settings requirements, and to implement SB2611 Behavioral-Supported Group Home.

Important dates:

- Qualified Vendors will be able to start an application on September 1, 2023.
- The Policy Development Tool will be posted to the [Division's website](#) no later than August 1, 2023.
- The revised RVQVA DDD-2024 content and redline document will be posted to the Division's website no later than August 1, 2023.
- RFQVA DDD-2024 Implementation is still scheduled for March 1, 2024.

### **Program Staffing Application (PSA) Updates**

The Residential Assessment Profile (RAP) in the Program Staffing Application has been updated to include the following additional questions:

Does the member prefer:

- No electronic surveillance at the site
- No preference
- The vendor to provide electronic Surveillance at the site
- The members to provide electronic Surveillance at the site

The member exhibits verbal aggression/threats towards themselves or others.

- Never
- Sometimes
- Often

These questions are required fields within the RAP to be completed by the Support Coordinator with input from the responsible person.

In addition, current information for members regarding their vision and hearing abilities will now be included in the RAP.

The wording has been rephrased to the vendor response under “A time frame by which the service(s) will be delivered” to remove HAB, HAN, and HPD and change the wording “Group Home” to “Residential Setting.”

## Staffing Schedule Changes

DDD removed the selection of “CHANGE IN MODIFIERS” option from the “Add a New Schedule screen.” The Division also increased the staffing schedule resource limit from six (6) to 10.

If you have any questions about these changes, please contact the Network Statewide Residential Team at [DDDResidentialunit@azdes.gov](mailto:DDDResidentialunit@azdes.gov).

## OLCR Updates

### Developmental Home Licensing

The Permission for Transfer of Record form (LCR-1051A FORFF) was updated in April 2023 and is available in the [DES Document Center](#) in both English and Spanish. Please discard any previous versions of this form, as only the current version of the form will be accepted.

The Permission for Transfer of Record request form should be signed by the sending agency and the applicant(s). The transfer date should be agreed upon by both sending and receiving agencies. In addition, planning teams must meet to review and document the responsible person’s preference whether they would like to continue service with the receiving Qualified Vendor, or if they choose to identify a different Qualified Vendor to provide developmental home services through a new developmental home provider.

Please remember, member files should not be requested through the licensed developmental home providers. File reviews and the transfer of copied files are managed through the sending and receiving Qualified Vendors.

Life Safety inspections (LSI) should be scheduled with the Life Safety inspection unit prior to submitting a renewal application. If a provider declines or cancels an inspection date during an Additional Information Request (AIR) process resulting in the renewal application being delayed over the AIR 60-day mark may be closed. Renewal applications that are closed will then be required to be resubmitted once an inspection is completed. Please note this may result in an unlicensed setting and members needing to be relocated to an alternative setting until the license is issued.

If you have any questions about Life Safety Inspections, please contact the LSI unit at [oaolcrinspect@azdes.gov](mailto:oaolcrinspect@azdes.gov). If you have any other questions about Developmental Home licensing, please contact [DDDOLCR@azdes.gov](mailto:DDDOLCR@azdes.gov).

## **University of Arizona Seeking Ideas to Improve Access for Refugees with Disabilities**

The Sonoran Center for Excellence in Disabilities at the University of Arizona is [conducting online activities, including a survey](#), to “explore ideas for improving access for refugees with disabilities.” Some of the activities include:

- Rating ideas
- Sorting the ideas into groups with similar themes
- Providing non-identifying information about yourself

In total, the activities may take participants two hours to complete. Not all activities have to be completed in one sitting. However, the deadline to submit feedback on improving access for refugees with disabilities is June 25, 2023 at midnight.

Participants will receive up to \$50 as a thank-you for their time.

Input will provide the Sonoran Center for Excellence in Disabilities with information that will help guide future efforts to support refugees with disabilities.

[Take the Survey](#)

## July Town Hall to Feature RFQVA Updates

Will you attend the DDD Public Town Hall on Thursday, July 6, 2023 at 6 p.m. via Zoom? DDD will be presenting updates on the new RFQVA contract for providers.

DDD hosts virtual Public Town Halls on the first Thursday of every month. The Town Halls always begin at 6 p.m. and usually last about an hour. Occasionally, they may go longer, until about 8 p.m. The Division conducts all Town Halls virtually over Zoom.

For the July 2023 Town Hall, DDD will present on the following topics:

- Division Rate Rebase
- Parents as Paid Providers
- New Quick Reference Guides
- Medallion Program

There will also be time for you to ask questions and get information.

Visit <http://bit.ly/dddtownhall> for more information on the monthly Town Halls and details to join.

## Get Caught Up

Did you know the Division posts vendor announcements and editions of the Shout on the web? Get caught up and stay informed by visiting the [Vendor Announcements page](#) online.

## Report Fraud, Waste, Abuse and Misconduct

Report to DDD:

- Call DDD at 1-877-822-5799
- Send an email to [dddfwa@azdes.gov](mailto:dddfwa@azdes.gov)
- Send a letter to DES/DDD
- Attn: Corporate Compliance Unit  
1789 W Jefferson St.  
Mail Drop 2HA1  
Phoenix, AZ 85007
- Complete this [online form](#).

Report to AHCCCS

- Provider Fraud
  - In Arizona: 602-417-4045
  - Outside Arizona: 1-888-ITS-NOT-OK (1-888-487-6686)

- Report Member Fraud:
  - In Arizona: 602-417-4193
  - Outside Arizona: 1-888-ITS-NOT-OK (1-888-487-6686)
- If you have questions about AHCCCS fraud, abuse of the program, or abuse of a member, email the AHCCCS Office of Inspector General (OIG) at [AHCCCSFraud@azahcccs.gov](mailto:AHCCCSFraud@azahcccs.gov).

If there are other individuals in your organization who would benefit from receiving DDD Vendor Announcements, please encourage them to sign up at <https://azdes-community.secure.force.com/subscribe/>.