

Human Rights Committee (HRC) Open Meeting Minutes

May Meeting District East

Department of Economic Security
Division of Developmental Disabilities
120 W. 1st Avenue
Mesa, AZ 85210
2nd Floor, East Conference Room
May 10th, 2017
5:00 pm – 7:00 pm

Call to Order	Suzanne Kensington
Start Time	5:20 pm
Facilitator	Suzanne Kensington
Note taker	Andrea Elliott
Attendees	<p>HRC Members Present: Suzanne Kensington, Sheri Reed, Gina Johnson , Jennifer Huot</p> <p>HRC Members Absent: Tammy Leeper, Leon Igras</p> <p>Division of Developmental Disabilities (DDD) Staff: Sam Rogers, Barbara Picone, Andrea Elliott</p> <p>On the phone: None</p> <p>Others: Mindee Stevenson, Cathryn Whalen, Sarah McGovern</p>
Agenda Topics	Call to the Public, Welcome and Introduction, Introduction of Potential Members, Redaction, District News and Updates, Open Meeting Law.

Call to the Public

Suzanne Kensington

Discussion	No public in attendance.
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Welcome and Introduction

Committee

Discussion	<p>The Human Rights Committee (HRC) members introduced themselves.</p> <p>Sam Rogers, Andrea Elliott, and Barbara Picone introduced themselves as Division of Developmental Disabilities (DDD) staff members.</p>
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Introduction of Potential Volunteers

Suzanne Kensington

Discussion	<p>Mindee Stevenson was introduced at the last meeting as a potential volunteer. Sarah McGovern and Cathryn Whalen were introduced as new potential volunteers. All three potential HRC members enquired about the position after seeing the DDD Newsletter.</p> <p>Mindee, Sarah and Cathryn gave a completed Volunteer Application to Andrea Elliott. Mindee and Sarah also gave Andrea a Certification of Criminal Offense Form. Suzanne will email Cathryn copy of the form to complete and give to Andrea. Andrea will give the applications and forms to the DDD Volunteer Coordinator. Mindee, Sarah, and Cathryn's information will be presented to the Director of the Department of Economic Security for approval as members of the District East HRC.</p> <p>Suzanne Kensington informed the potential HRC members that there may be an occasion where their family member or child was the subject of the Incident Report (IR). In that case, the HRC member would not have access to the IR and the IR would be sent to District Central. Suzanne asked the potential HRC members to provide her with the names of family members or children who are DDD members.</p>
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Redaction

Suzanne Kensington

Discussion	<p>The last BTP that Suzanne Kensington reviewed included additional redaction, such as the name of the Day Program, which had not been redacted previously. Suzanne indicated that this made the plan more difficult to read. Suzanne was told the increased redaction was due to DDD requirements on redaction. Andrea Elliott and Sam Rogers will look into this and report back to the committee.</p>
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District News and Updates

Suzanne Kensington

Discussion	<p>DDD is interviewing for two new Area Program Mangers next week.</p> <p>DDD is interviewing for twenty-three Grade 17 Support Coordinators during the coming weeks.</p> <p>DDD is interviewing for positions in the Behavioral Health Unit.</p> <p>DDD Human Resources Department is through the Arizona Department of Administration (ADOA).</p> <p>Apache Junction has located new building. San Tan Valley is actively searching for a new location. Suzanne Kensington raised the issue of meeting places being easy to find for the public. Most DDD offices are located within a Department of Economic Security building that includes different divisions, which may make it more difficult for members of the public to find the location of the meeting. It was suggested that when listing the location on the public agenda it may help to give additional information to help find the location.</p>
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Executive Session

Suzanne Kensington

Discussion	<p>At 6:03 pm, Suzanne Kensington made a motion to go into Executive Session, motion seconded by Sheri Reed.</p>
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Adjournment

Suzanne Kensington

Conclusion	<p>Next meeting will be held on June 14th, 2017 at 5:00 pm at the 120 W. 1st Avenue, Mesa, AZ location. Meeting adjourned by Suzanne Kensington at 7:01 pm.</p>
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