2001 PLANNING TEAM MEMBERS

REVISION DATE: 10/1/2014
EFFECTIVE DATE: July 31, 1993
REFERENCES: A.R.S. § 36.551.01; A.A.C. R6-6-101.

The membership of the Planning Team will vary depending upon the needs and wishes of the member and/or family.

The Planning Team will include at a minimum:

A. The member;
B. The member’s parent if the member is a minor or legal guardian, if any;
C. The Division Support Coordinator or other appropriate Division representative, who shall serve as plan facilitator and coordinator;
D. Representatives of any service currently authorized or assessed;
E. Any other persons the member/responsible person or the Division select;
F. Additional team members may participate in the planning team meeting:
   1. Direct support professionals who work directly with the member served in Residential, Employment, or Day Program services;
   2. A person qualified to address the health and medical needs of a member who is medically involved. The Support Coordinator and District/Division nurse will determine which Division staff or providers meet this qualification;
   3. Intermediate Care Facilities for Individuals with an Intellectual Disability (ICF/IID):
      a. A Qualified Intellectual Disabilities Professional (QIDP), who typically is the Division Support Coordinator;
      b. The member’s Primary Care Provider (PCP), who may participate by means of written reports, evaluations, and recommendations;
      c. The Division/District nurse assigned to the facility;
      d. Therapists when there is an indication of need and/or where services are currently being provided; and,
      e. Providers of direct service in other programs received or needed by the member, such as Day Treatment and Training, or educational programs.
4. Nursing Facilities (NF):

a. The member’s PCP, who may participate by means of written reports, evaluations, and recommendations;

b. The Division/District Nurse assigned to the NF;

c. Therapists when there is an indication of need and/or where services are currently provided;

d. Staff from NF; and,

e. The member’s primary caregiver(s).