



# INTERAGENCY COORDINATING COUNCIL (ICC) FOR INFANTS AND TODDLERS

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Katie Hobbs  
Governor

## Minutes Draft

### ICC Executive Committee Meeting

Friday, February 24, 2023 10:30am to 12:30pm

Virtual Meeting

## ICC Board Members

Suzanne Perry - Present

Amber Neubauer - Present

Stephanie Collier - Present

Dana Hutchings - Present

Lana Graber - Present

Charlene May- Present

Sonia Samaniego - Present

## AzEIP

Caroline Nailor-Ogelsby - Present

Anissa Albert - Present

Erica Melies - Present

Jeremiah Hale - Present

Karylann Converse - Present

Lidia Gonzales - Present

Lisa Casteel - Present

Lisa Vallee - Present

Tanya Goitia - Present

Kellie Verdicchio - Present

Chantelle Curtis - Present

## DISCUSSION TOPICS / PRESENTATION(S)

- Call Meeting to Order (Lana Graber, ICC Chair)
  - Called to order at 10:32 am
- Read Public Participation Guidance
- Approval of Minutes from November 4, 2022 Meeting (Lana Graber, ICC Chair)
  - Charlene May motions to approve the minutes
  - Amber Neubauer seconds the motion
    - Suzanne Perry - Aye
    - Amber Neubauer - Aye
    - Stephanie Collier - Aye
    - Dana Hutchings - Aye
    - Lana Graber - Aye
    - Charlene May- Aye
- Committee Updates (brief/any need for Executive guidance/support)
- Transition Committee (Stephanie Collier/Chantelle Curtis)
  - There are two separate groups that have been meeting. There is nothing needed from the Executive Committee
- Fiscal Committee (Amber Neubauer/Lisa Casteel)
  - Met yesterday and is creating a subcommittee to help investigate other funding sources to offset some of the AzEIP costs. Looking into additional grants and what other states do
- Family Engagement Committee (Jaime Pack-Adair(resigned new Chair needed)/Tanya Goitia/Annie Converse)
  - This committee is in need of a new chair

- Jamie Pack-Adair and Britany Miller resigned. The Next Committee meeting will be on March 9, 2023. The help needed is to figure out how to determine a new chair
- Working on the review of the Child Rights brochure. We will work on the Family Guide to funding. Will develop supplemental FAQ documents
- There were several submissions for the family story
- Need help with the Chair and membership
- Lisa Vallee reached out to Neil Wintle from Raising Special Kids to see if they had any suggestions for ICC
- The Family Engagement Committee consists of Sarah Green, Laurie Shook, Shauna Anderson, John Molina, Janet Viloría, Nohemi Ortega, and Neil Tiff. Attendance and participation have been good.
- Lana Graber has reached out to Sarah Greene to see if she will chair the committee. Ariel has taken on the Development Committee
- Janet Viloría and Nohemi Ortega would be a good fit for the Family Engagement Committee
- Do not have representation from our service-providing agencies
- Lori Shook and Sarah Greene have been covering the ICC media
- We would like to have a committee member from a contractor, DDD, and ASDB
- There would be an appointed committee member that does not need to be part of ICC. They will fill out an application and get approval from the chair
- We need more service-providing agencies to participate
- The committee meets monthly when possible if not at least quarterly
- The next meeting will be on March 9 2023 from 9:30am to 11:00am
- Have a family story for the next meeting
- The next ICC Committee meeting is March 24, 2023
- Development Committee (Ariel Sansom/Erica Mieles)
  - The next meeting is March 21, 2023, and will be going over the letters
  - Would like a change to the bylaws and have a chair and a vice chair. At the next ICC Council Committee meeting will come up with what they would like to present. It will be reviewed and put in the bylaws
- AzEIP Updates (AzEIP)
  - Lisa Vallee is the new Community Relations Liaison, she will be working in collaboration with Lana Graber
  - We have an ICC email inbox for correspondence. It is [AZICC@azdes.gov](mailto:AZICC@azdes.gov) and Lisa Vallee will be monitoring the inbox
  - The Arizona Part C Grant application draft has been posted for comments. OSEP requested clarification on some items. There is a presentation happening at the EI/ECSE Summit describing what collaboration looks like with Part C and Part B
  - We will have a Tribal Liaison starting soon. They will be working with the Tribal communities. It is a shared position that will be shared with the Child Care Division
  - At the next meeting, we will need to map out what we need for the State Stemnic Plan
  - The Leadership Conference will be in July in Virginia. We need to determine who from ICC will be attending
  - DEC meeting in Minnesota, from November 28, 2023, through December 1, 2023. We need to identify and finalize the budget for the ICC. Chantelle will present on CSPD
  - Part B and Part C will be presented at the EI/ECSE Summit
  - The APR/SPP was submitted on February 1, 2023
  - Angie Rogers is the new DES Director
  - EI/ECSE Summit is on March 2, 2023, and March 3, 2023. AzEIP will be sponsoring families that would like to attend. They should contact Chantelle Curtis if they are interested in attending

- AzEIP is in the process of entering into an MOU with Oregon State Health Institution University around the project ASCEND
- Department of Health Services shared information about sensory screenings that will be provided starting in March. There will be free training for hearing and vision screenings. AzEIP will provide information about what support AzEIP office will be providing
- There will be more information on AzEIP about home based / in-person services. There will be more information coming out from the AzEIP team
- The OSEP Leadership Meeting is in person but they are offering it virtually. It would be helpful if someone from ICC attends. Suzanne Perry on the ICC will be attending. If anyone would like to attend in person, AzEIP sponsors them
- CSPD is directed by AzEIP and updates will be shared
- Have not done an open meeting law presentation for the council in some time. Lisa Vallee will collaborate with AzEIP on this topic
- Lisa Vallee has done a presentation on recycled play to parents. She discussed how to use household items for child play as a possible educational topic. There are various items that can be used for play. Caroline would like to invite more family participation to the meetings
- There was information discussed on New Song which is New Song Center for grieving children. It is through the hospice of the valley. Tanya Goitia will share that they offered to do a presentation about their program
- ICC Updates (ICC Members)
- Topics from Executive Committee Members as needed
  - There are no updates at this time
- Council Agenda Items (Lana Graber, ICC Chair)
  - We continue to brainstorm on what would be good educational topics. Let Lana Graber know if there are any suggestions
  - There has not been an open meeting in a while
  - There was some information regarding New Song, Tanya Goitia will share the information that was provided
- Educational Topic Discussion for the next ICC meeting(s)
- Discussion on application renewals
  - This has been a joint collaboration with the ICC Liaison and the Development Committee. We need to look at the renewal and dates of when they need to renew their application
  - The Development Committee has not had time to work on this
  - An email was sent to the Governor's Office regarding the updates on applications
  - There is a structure is that as each person's term expiration date has come up, they are still in the position
- New Vice Chair needed due to Kathleen Muldoon resignation
  - Sarah Greene stated she was interested in running for that position
  - Lana Graber will ask Laurie Shook if she is interested in the position
  - We need someone to have a child under three years old to be on the Council
  - The Chair or the Vice Chair needs to be a family member
  - Ariel Sansom has a child under the age of three and will send in her application
  - Lana Graber will email the service providing regarding a need for them to collaborate
  - A temporary banner will be placed on I-TEAMS
- Candidates to fulfill open roles/changing roles
  - Open roles
    - State Medical Agency
    - State Legislature
    - State Foster Care Representative

- Parents (Child under the age of 6 or currently participating)
  - Office of the Coordinator of Education of Homeless Children and Youth
  - Mental Health Agency
  - Agency for Health Insurance
  - Agency for Early Intervention Services (ADE)
- Contact information for Rita Rodriguez the State Homeless Education Program Coordinator is, (602) 542-4963, homeless@azed.gov
- Agenda items for next Council meeting
  - Will have the regular ongoing items
  - Email Lana Graber with any suggestions
- Annual Bylaw review (bring topics that you would like to propose changing)
  - Lana will send out the bylaws to the Council members to review them. If there are any suggestions or changes they will be discussed at the next Council meeting
- Public Comment
- Next Executive Committee Meeting is April 21, 2023, from 10:30am-12:00pm (Lana Graber, ICC Chair)
- Adjourn Meeting (Lana Graber, ICC Chair)
  - Lana Graber adjourned the meeting at 11:47am

**ICC new email for comments, questions, or concerns:** [AZICC@azdes.gov](mailto:AZICC@azdes.gov)

Next ICC Meeting April 21, 2023 from 10:30am-12:00pm

Google Meet joining info

Video call link: <https://meet.google.com/ura-wnod-ojb>

Or dial: (US) +1 234-407-2070 PIN: 244 586 647#

More phone numbers: <https://tel.meet/ura-wnod-ojb?pin=8481935592746>

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Kellie Verdicchio 480-356-8104 or email at [AzEIP@azdes.gov](mailto:AzEIP@azdes.gov). Requests should be made 48 hours prior to the meeting. The Interagency Coordinating Council may hear items on the agenda out of order. The Council may discuss, consider, act, or solicit public comment regarding any item on the agenda. **This agenda is subject to amendment up to 24 hours before the meeting.**