

1240-C COMMUNITY TRANSITION SERVICES

REVISION DATE: 3/2/2015

EFFECTIVE DATE: June 30, 1994

Description

The Community Transition Service (CTS) assists members eligible for Arizona Long Term Care System (ALTCS) to reintegrate into the community by providing financial assistance to move from an ALTCS setting to their own home or apartment, excluding licensed community settings.

An ALTCS setting includes one of the following:

- A. Behavioral Health Level I facility;
- B. Institution for Mental Disease;
- C. Inpatient Psychiatric Residential Treatment Center (available to members under 21 years of age eligible for Title XIX.);
- D. Nursing Facility, including religious non-medical health care institution; and,
- E. Intermediate Care Facility (ICF).

The following items can be purchased using CTS funds:

- A. Security deposits required to obtain a lease on an apartment or home (refunded deposits are the property of the Division);
- B. Essential furnishings (new or gently used including items such as: bed, bedding, towels, table, chairs, window coverings, eating utensils, food preparation items, small electrical appliances);
- C. Moving expenses; and,
- D. Set up fees or deposits for utility or service access (e.g., telephone, electricity, gas). (Refunded deposits are the property of the Division.)

Considerations

The following factors will be considered when assessing the need for this service:

- A. The member has been living in an ALTCS setting a minimum of 60 consecutive days regardless of ALTCS enrollment;
- B. The member is within 30 days of being discharged into the community; and,
- C. The LTC setting discharge plan identifies needs and assistance for which the member has no other source or support to move.

1. It is not intended to replace items or supports otherwise provided by the Division or community resources.
2. The members' needs shall be met upon discharge and discharge cannot be delayed in anticipation of receiving services from other sources (e.g., when coordinating with other community sources for the provision of this service).

Exclusions

Community Transition Services are:

- A. Not available to members moving from an ALTCS setting to an alternate residential setting such as Assisted Living Facilities, Group, or Developmental Homes;
- B. Limited to a one-time authorization (see exception letter C below) of up to \$2,000 every five years per member;
 1. The \$2,000 includes all applicable administration fees.
 2. The five year timeframe applies regardless of changes in Managed Care Contractors or the member transfers between fee-for-service and managed care.
- C. Available 30 days prior to the planned discharge date and remain available for 90 days from the date of discharge from an ALTCS institutional setting. Exceptions to this timeframe for partially expended funds will be determined on a case-by-case basis.
- D. Not dispersed to the member, the member's family, or friends.
 1. Funds are paid directly to the vendor identified by the member or family.
 2. Receipts for all purchases using CTS funds shall be retained for a minimum of five years.
 3. The Support Coordinator will assist the member and family with prioritization of needs and facilitate the purchase of identified goods and services.

The following items cannot be purchased using CTS funds:

- A. Cash payments to members or significant others;
- B. Rent;
- C. Leisure/recreational devices (e.g., television or cable access, internet access, stereo);
- D. Aesthetics/decorative items (e.g., picture frames, rugs);
- E. Remodeling improvements to any home or apartment; and,

F. Grocery items (e.g., food, personal hygiene, cleaning products).