



POLICY UPDATE - DECEMBER 17, 2025

Target Audience - Qualified Vendors and Providers

Transmittal Date - 12/18/2025

The DDD Policy Unit published revised policies on Wednesday, December 17, 2025. The policies are available on the [Division's Policy webpage](#).

REVISED POLICIES

[Division Provider Manual Chapter 37 Therapy Services \(Occupational, Physical, and Speech-Language\)](#)

This policy has been revised, changes include:

- Qualified Vendors must now add daily start and stop times in documentation.
- The total session duration (billing requirement) must be included in documentation.
- Updates to the evaluation and plan of care requirements.

[Division Provider Manual Chapter 70 Qualified Vendor Incident Reporting](#)

This policy has been revised to reflect a recent change in incident reporting for Qualified Vendors. Qualified Vendors and Providers are now required to use the AHCCSS QM Portal to submit reportable incidents. A few minor additional revisions were also made for clarification.

POLICY PUBLIC COMMENT

The Division is currently accepting public comments regarding Division policies. The policy revisions can be found on the [Policy page](#) of the Division's website. This form, <https://forms.gle/4MGCsdyKTRPjna3m9>, can be used to submit public comments.