



## DEPARTMENT OF ECONOMIC SECURITY

*Your Partner For A Stronger Arizona*

# DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

## POLICY UPDATE

Target Audience - Qualified Vendors and Providers

Transmittal Date - 12/07/2022

The DDD Policy Unit published revised policies on Wednesday, December 7, 2022. The policies are available on the Division's [Policy webpage](#).

### NEW POLICIES

#### [Division Operations 1007 Supporting Separated or Divorced Families](#)

This policy sets forth guidance for the Division on working with parents/guardians of DDD members, when the parents/guardians are separated or divorced, in order to ensure continuity of communication for planning and implementing member services.

#### [Provider Chapter 53 Supporting Children in Care of the Department of Child Safety in Community Residential Settings](#)

This policy was developed to support children in the care of the Department of Child Safety (DCS) in community residential settings, including providing access to children likely eligible for DDD and their siblings.

#### [AdSS Medical 590 Behavioral Health Crisis Services and Care Coordination](#)

This policy was developed to describe the requirements related to the behavioral health crisis system for Arizona Long Term Care System (ALTCS) eligible members. It applies to the Division of Developmental Disabilities' Administrative Services Subcontractors (AdSS) to include:

- Coordination and coverage of medically necessary services to members after the initial 24 hours of a crisis episode or discharge from a crisis stabilization setting.
- Emergency transportation
- Publication of crisis services
- Coordination of post-crisis care
- Establishment of post-crisis care coordination expectations

### REVISED POLICIES

#### [Division Medical 310-I Home Health Services](#)

This policy was completely rewritten to update the language and formatting for clarity and to reflect current Policy Unit standards. Definitions for "Face-to-Face Encounter", "Home Health Agency", "Home Health Services" and "Licensed Health Aide" were added. Additional details were added to the section for home health agencies to say the Division covers medically necessary home health services. New details about intermittent nursing/home health services, licensed health aide, therapy services, medical equipment,

appliances and supplies were also added.

[Division Medical 910 Quality Management/Performance Improvement Program Scope](#)

This policy has been revised to reflect recent updates including:

- Changing, “American Indian Health Plan” to “Tribal Health Program” throughout the policy.
- Changing the term “member/guardian designated representative” to “member/responsible person” throughout the policy.

POLICY PUBLIC COMMENT

The Division is currently accepting public comments regarding Division policies. The policy revisions can be found on the [Policy page](#) of the Division’s website. This form, <https://forms.gle/4MGCsdyKTRPJna3m9>, can be used to submit public comments.