



DEPARTMENT OF ECONOMIC SECURITY

*Your Partner For A Stronger Arizona*

Douglas A. Ducey  
Governor

Michael Traylor  
Director

## Developmental Disabilities Advisory Council Minutes

Wednesday, December 5, 2018

Avondale, Arizona

***MEETING: 2:00 PM - 4:00 PM***

### Agenda:

- Welcome
- Introduction of Council Members
- DDAC Member Roster Overview
- Nominating Committee Report - 2019 Chair, Vice Chair
- AZ DES DDD Report
- Status of Article 9
- ACDL Representative Payee presentation
- Submission of Reports by Members
- Announcements
- Call to the Public

### Attending:

- Chairman Gina Judy
- Renaldo Fowler
- Rick Hargrove
- Trevor Rogers
- Jill Ryan
- Karen Van Epps
- Stefanie Schwartz-Jacobs for DDD AD Charlie Green
- Alissa Vander Veen, DDD

### DDAC Member Roster Overview

Open positions on the council were reviewed and there was a discussion about filling remaining positions. The goal is to be inclusive and reflect the face of Arizona. Especially looking to fill positions that have never been filled before. Applaud and commend DDD staff for going back two years on applications for these positions.

The council used time this last year to restructure and refocus. A large amount of refocusing was on what the law requires and a review of what the focus should be on the council going forward. Renaldo



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Fowler – The purpose of the council is as an advisory body and not an enforcement body part of the selection process. There should be a call to the public to apply to the vacant positions.

Feedback from public forums is compiled for annual reports

### Nominating Committee Report – 2019 Chair and Vice-Chair

There was discussion on replacements for the Chair and Vice-Chair positions as current committee has tried to keep good focus. Motion made to have Gina Judy and Liz Archuleta continue in their roles as chair and vice-chair, respectively. Call for other nominations – none.

Chair Judy called for a vote, motion was unanimously passed, and Chair Judy and Vice-Chair Archuleta were unanimously confirmed.

### AZ DES/DDD Report - Stefanie Schwartz-Jacobs for DDD AD Charlie Green

#### **Request for Proposal (RFP)**

IRFP has posted that the award will be announced in Spring of 2019. Frequently asked questions (FAQ) are posted on DDD website.

The committee would like to be more involved in the evaluation process, not necessarily as a voting member. The DDAC has concerns about the disruption around services and how to avoid and minimize these and should be monitoring this process, not to interfere with the changes but to ensure there is support to the members during the implementation. The committee expressed concern about how the changes will be communicated to the members. Since the council members have a lot of knowledge and expertise that can assist in this process, it was suggested that the DDAC focus on communication planning process for after the award.

Action: Stefanie Schwartz-Jacobs to pass on to Procurement the DDAC request for inclusion in the planning for communication to the members after the award.

#### **DDAC Statute Requirements**

##### Division's Plan for Service Delivery and Improvement

There are many concerns about the lack of services in the North District and other rural areas. Do we need to state that in our annual report? Most rural areas have a common experience that there are not enough skilled people in rural areas, and we need to develop a strategy. These are the recommendation for the report.

Action: Bring BTOs and AIPs for the plan to the next meeting

Action: Bring Auditor General's Report



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Stakeholder Group

Leah Gibbs is the Administrator over Community Engagement. The group has taken a step back: creating a charter, determining who should be members, and establishing goals for the stakeholder group. There is discussion about parent groups that we had in the past and having those meetings and providing feedback to the division.

Action: Leah Gibbs to give update on Stakeholder Group and Community Outreach at January 2019 meeting.

Division of Developmental Disabilities Annual Budget

Budget is not available yet.

Action: Representative from Finance to provide current information at the January 2019 meeting

**Annual Report for the Council**

Gina Judy would like to submit Annual Report by December 31, 2018. She will add information about challenges in rural areas and create draft. Committee to review and submit their comments and suggestions to Alissa Vander Veen by Friday, December 21st at 5pm. She will submit a final proposed report to the council who can vote electronically to accept.

**2019 Meeting Dates**

Action: Review selected dates and meeting locations for 2019 meetings and confirm they both are correct.

**Client Services Trust Fund**

Need to review and make recommendation to the council. Karen Van Epps, Trevor Rogers, and Rick Hargrove work on legislative action and how to move forward.

Rick Hargrove requested a vote from the council on keeping the Trust Fund or dissolving it. The council has discussed this item intentionally over the past several months. Since the initial formation of the fund there are different mechanisms for people to receive assistance; in the past the services included dental and diapers. There are challenges in going back to the legislator about requesting additional funds and risking the loss of larger amounts for other services.



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Issue - To dissolve the fund and find new avenue or keep fund as it stands.

A YES Vote to continue the fund as it stands, a NO vote to discontinue the fund and find a new method to provide assistance.

Yes-0

No-5

Abstain-1

With this vote as guidance, the committee will hold a phone call prior to the January 9th meeting to determine options and next actions.

### Status of Article 9

Within the next week the draft of Article 9 is coming to Executive Leadership for review and comments and then it will go to AHCCCS to review. After that, it will go to public comment. There will be two public comment periods. Include on the agenda until it is out for public comment and have the council review and provide comments during the public comment period.

Reminder-Council members can respond as individuals, who happen to be DDAC council members, but can't represent themselves as a DDAC Member for comments and advocating out in the public.

### **ACDL Representative Payee Presentation – Renaldo Fowler**

Representative Payee program at ACDL (Arizona Center for Disability Law) assists with reducing abuses and monitors the representative payees. ACDL will be monitoring and ensure that expenditures for their services and holding rep payees liable for those discrepancies.

### Submission of Reports by Members

Karen Van Epps--Behavioral Health Issues – can't get into group homes, parents can't fix, need to improve relationship with the RBHA.

Rick Hargrove--Change in the administrative review 2018 pilot changes. Can she come to the meeting?

### Announcements

Next meeting will be held at the Cholla Office on Wednesday, January 9, 2019. Meeting 2-4pm and public forum 4-6pm.

How do we have more public and easy access for the public to the public forum? A meeting place more accessible and friendlier to the public is needed. Consider changing time a little later for public forums so members have time to attend.



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### Call to the Public

Dee Freeman--IOC District West—We have concerns regarding APS and DCS mismatch. For example, a member was 17.5 when arrested and spent 6 months in jail and we were not able to intervene. Member turned 18 without a guardian and had to have article 11 hearing. We were able to get him out of jail at that point. Need to better safe guard the human rights of our members.

Brad Doyle - Behavior Health concerns for being able to find housing and members are not receiving services. We need to create a plan for more support in these areas.

Meeting was adjourned.