

Governor's Council on Blindness and Visual Impairment (GCBVI)
Executive Committee Meeting Minutes
December 12, 2016

Members Present

Dan Martinez, Chair
Bob Kresmer*
Mary Hartle*
Ted Chittenden*
Amy Porterfield*
Jeff Bishop*
Donald Porterfield*

Members Absent

Tom Hicks

Staff Present

Lindsey Powers, Admin Asst.
*Teleconferenced

Guests Present

Call to Order and Introductions

Dan Martinez, Chair, called the meeting to order at 1:07 pm in the Council Staff Office, Phoenix, AZ. Introductions were made and a quorum was present.

Approval of September 16, 2016 Meeting Minutes

Ted Chittenden moved to approve the minutes of the September 16, 2016 Executive Committee meeting. Bob Kresmer seconded the motion. The minutes were approved by majority voice vote.

GCBVI Membership Review

Dan Martinez inquired regarding the GCBVI applications that had been received. Lindsey Powers stated she received applications from Amy Porterfield and Ed Gervasoni for reappointment to the council. Ms. Powers noted the council received applications for appointment from Sandra Weaver, John Bolton, Bea Shapiro and Mike Perry. Amy Porterfield inquired regarding the council members that had not submitted their applications for reappointment to the council. Donald Porterfield stated he would complete his application for reappointment and forward to Lindsey Powers. Lindsey Powers stated she had not received applications for reappointment from Tom Hicks, Carol Barnes, Allan Curry, and Maureen Kane, who indicated she would not be seeking reappointment. Amy Porterfield inquired whether Lindsey Powers spoke to Rob Washburn, a parent of a visually impaired

child. Ms. Powers stated she had not spoken to Mr. Washburn. Amy Porterfield inquired whether Dan Martinez met with the current Governor's Office of Boards and Commissions staff regarding council applications. Dan Martinez stated he had not spoken to the Governor's Office of Boards and Commissions staff. Mary Hartle informed the Executive Committee that she would not be seeking reappointment to the GCBVI. Amy Porterfield inquired whether the Executive Committee would interview the prospective council members. Jeff Bishop inquired whether any of the prospective council members should not be considered for appointment. Amy Porterfield stated the Executive Committee developed the Skills Matrix, a rubric used to identify the knowledge and skills of each council applicant. Dan Martinez suggested the Executive Committee meet again in January to discuss the potential council applicants and review the Skills Matrix.

GCBVI Slate of Candidates Discussion

Dan Martinez stated the Executive Committee would identify the GCBVI slate of candidates to nominate and recommend to the Full Council. Dan Martinez inquired whether Bob Kresmer would like to continue to serve as the Vice Chair of the GCBVI. Bob Kresmer stated he would like to continue to serve on the GCBVI as the Vice Chair. Dan Martinez stated his understanding that Ted Chittenden would not serve as the Secretary of the council, although Mr. Chittenden would remain on the council until the end of his term. Ted Chittenden stated he would not serve as the Secretary, although he would remain on the council until the end of his term in 2017.

Amy Porterfield nominated Bob Kresmer be placed on the slate of candidates as the Vice Chair of the council.

Amy Porterfield moved that Bob Kresmer be placed on the slate of candidates as the Vice Chair. The motion was approved by unanimous voice vote.

Bob Kresmer nominated Amy Porterfield be placed on the slate of candidates as the GCBVI Chair. Bob Kresmer motioned that Amy Porterfield be placed on the slate of candidates as the Chair. Ted Chittenden seconded the motion. The motion was approved by unanimous voice vote.

Ted Chittenden nominated Nikki Jeffords be placed on the slate of candidates as Secretary. Amy Porterfield inquired whether a committee member could contact Nikki Jeffords to inquire whether she would be interested in the Secretary position. Mary Hartle stated she would contact Ms. Jeffords and inquire whether Ms. Jeffords would be interested in the Secretary position.

Ted Chittenden motioned that Nikki Jeffords be placed on the slate of candidates as the Secretary. Amy Porterfield seconded the motion. The motion was approved by unanimous voice vote.

Dan Martinez summarized the slate of candidates for the GCBVI:

Amy Porterfield – Chair
Bob Kresmer – Vice Chair
Nikki Jeffords - Secretary

Agenda Items and Next Meeting Date

The next meeting date of the Executive Committee was scheduled for January 17, 2017. Agenda items are as follows:

- GCBVI Member Application Review
- Skills Matrix Review
- Council Membership Process Review

Announcements

Dan Martinez announced the Department of Economic Security (DES) had an Interim Director, Henry Darwin.

Amy Porterfield announced the Request for Information (RFI) had been sent to vendors regarding the Comprehensive Services contract.

Ted Chittenden announced that he as the Chair of the Public Information Committee; he would request council support in asking the Rehabilitation Services Administration (RSA) for funds to attend an Ophthalmologist Conference to distribute information regarding the EyeKnow.az database.

Public Comment

A call to the public was made with no responses forthcoming.

Adjournment of Meeting

Bob Kresmer moved to adjourn the meeting. Donald Porterfield seconded the motion. The meeting was adjourned at 1:45 pm.