



Interagency Coordinating Council (ICC)for Infants and Toddlers

Family Engagement Committee DRAFT Minutes

November 9, 2022 9:30 a.m. - 11:00 a.m. (virtual meeting)

Attendance

Members

Shauna Anderson (present)
Lindsey Goldstein (absent)
Sarah Greene (present)
Brittany Miller (present)
John Molina (absent)
Nohemi Ortega (present)
Jaime Pack-Adair (present)
Laurie Shook (present)
Neil Tift (present)
Janet Vilorio (present)

AzEIP Staff

Annie Converse (present)
Tanya Goitia (present)
Muna Haddad (present)
Amanda Honeywood (present)

Minutes

1. Meeting called to order at 9:34am by Jaime Pack-Adair
2. Welcome and Introductions
3. Read Public Member Notice
4. Minute Approval from October 20, 2022 Meeting

- Sarah motioned to approve
- Laurie seconded the motion
- Sarah, Brittany, Nohemi, Jaime, Laurie, Neil, and Janet approved
- Shauna was not present at the time this agenda item was discussed

5. Discussion Items/topics

- Identify new Facebook administrator
 - Identified a committee member to post content the first week of each month
 - Identified a committee member to post content the third week of each month
 - Identified a committee member to post family stories upon receipt
- ICC brochure revisions
 - Identified needed revisions
- Child and Family Rights Handbook revisions
 - Table until next meeting
- A Family's Guide to Funding FAQ revisions
 - Table until next meeting
- Targeted recruitment of committee members
 - Table until next meeting
- Community feedback
 - Discussed feedback received by Raising Special Kids:
 1. Families are receiving a combination of in-person and virtual services
 2. A constant concern brought forward by families is difficulty understanding the difference between the medical model and team/coaching approach to providing services
 3. Raising Special Kids is not receiving as many calls from families about service provision
 4. Families prefer virtual meetings and in person services- this option is a perk for families that has worked well
 - Reviewed positive comments received from two families on the AzEIP website
- Family story
 - Family identified for November 18, 2022 ICC meeting has been confirmed
 - Committee members identified to draft the family story and create a PowerPoint presentation (if needed by family) based on the family's responses on the Family Story Google Form
- Develop next meeting agenda (discussion items/topics)
 - Community feedback
 - Family story
 - Facebook Update
 - ICC Brochure
 - Child and Family Rights Handbook revisions
 - A Family's Guide to Funding FAQ revisions
 - Targeted recruitment of committee members
 - Develop next meeting agenda (discussion items/topics)

6. Action/follow up

- Discuss ICC social media challenges with ICC Executive Committee

- Draft ICC brochure revisions to review at the next meeting
- Share with CSPD Coordinator that a video to provide information on how the team/coaching approach works would be beneficial for families

7. Public Comment: None

8. Next meeting: January 11, 2023 9:30am-11am

9. Meeting adjourned by Jaime Pack-Adair at 10:51am