



INTERAGENCY COORDINATING COUNCIL (ICC)
FOR INFANTS AND TODDLERS

ICC Transition Committee Meeting

Thursday, November 21, 2024 · 8:30 – 10:00am

Time zone: America/Phoenix

Attendance

Members (ICC Governor Appointees)

Stephanie Collier - P
Kendra Benedict - P
Sonia Samaniego - P

Members (Subcommittee Appointees)

Camille Verdugo (Vice-Chair) - A
Sandra Makrias - P
Jaymie Jacobs - A
Crystal Ghica - P
Amy White - P
Kyle Hammond (Chair) - P
Dr. Pilar Vargas - P
Courtney Arevalo - P
Tammy Sergent - P

Staff (AzEIP)

Chantelle Curtis - P
Anissa Albert - P
Lidia Gonzales - P
Annie Converse - A

Mission Statement

The committee is committed to assisting the Arizona Early Intervention Program (AzEIP) in reaching and maintaining 100% compliance with the timely and high quality transition of all children out of Part C services (early intervention) to Part B preschool and/or other community services, by providing support, guidance, and feedback on policies and procedures.

Agenda and Draft Minutes

1. Call to Order: 8:36
2. Read Public Member Notice
3. Minute Approval from Previous Meeting 3/28/2024 (Kyle): Dr. Vargas motioned to approve, Sonia seconded; minutes have been approved
 - a. Stephanie Collier - Aye
 - b. Kendra Benedict - Aye
 - c. Sonia Samaniego - Aye
 - d. Camille Verdugo (Vice-Chair) - Not present for vote
 - e. Sandra Makrias - Aye
 - f. Jaymie Jacobs - Not present for vote
 - g. Crystal Ghica - Aye
 - h. Amy White - Not present for vote
 - i. Kyle Hammond (Chair) - Aye
 - j. Dr. Pilar Vargas - Aye
 - k. Courtney Arevalo- Aye
 - l. Tammy Sergent-Abstained
4. Discussion Items/topics
 - AzEIP Updates
 - Transition Conference Agenda and Script (Chantelle)
 - Transition script and agenda are posted to the AzEIP website in the Document Center
 - Kyle shared that she has shared these with her unit and that they are happy for the updated guidance and are starting to implement them.
 - AzEIP/ADE-Community of Practice Information (Camille)
 - 10/16/24 2pm-3pm
 - 10/18/24 11am-12pm
 - AzEIP and ADE planning for the next COP date
 - Feb 12, 2025
 - Feb 14, 2025
 - Apr 16, 2025
 - Apr 18, 2025
 - Sept 17, 2025
 - Sept 19, 2025
 - Nov 19, 2025
 - Nov 21, 2025
 - Registration information will be sent soon
 - AzEIP Request for Assistance: ICC asked that the Transition Committee take a look at two areas of need
 - Improving Child and Family Outcomes- (Kyle)-Assign to a current subcommittee
 - Chantelle reviewed recent data on Child and Family Outcomes from the AzEIP dashboards for team discussion
 - Child outcomes have been declining
 - Related to Transition
 - Family surveys are not always returned or are not returned complete

- Significant dip in families who felt confident communicating their child's needs - ask Annie if there was a significant shift in how the survey was delivered
- Courtney reported that she as a parent did not receive surveys when her child was transitioning out or at annual IFSPs after they switched support coordinators
- Kyle polled the group to see if this should go into Quality Practices or Compliance workgroup
 - Majority of the group felt it should be split
 - Family Outcomes: Crystal and Sonia felt it would be important to identify the root cause (compliance)- are families getting the survey? Are service coordinators aware of the surveys and do they understand the importance of getting them to families?
 - Kendra felt this might be two different issues - compliance for ensuring families are getting the survey, quality practices for improving the outcomes
 - Sandra asked if the survey can be automated - Kyle informed the group that AzEIP is working on getting it out to families through the text messaging program.
- Compliance:
 - Stephanie Collier - family
 - Kendra Benedict - Family
 - Sonia Samaniego - Family
 - Camille Verdugo (Vice-Chair) - Not present for vote
 - Sandra Makrias - Family
 - Jaymie Jacobs - Not present for vote
 - Crystal Ghica - Family
 - Amy White - abstain
 - Kyle Hammond (Chair) - abstain
 - Dr. Pilar Vargas - Family
 - Courtney Arevalo- Family
 - Tammy Sergent- Family
- Compliance will work on Family Outcomes
- Quality Practices will work on Child Outcomes
- Child Find-(Kyle)-Create a new workgroup in the Transition Committee to do this work
 - Overall referrals to AzEIP have declined
 - AzEIP would like help identifying ways to ensure we are reaching especially children birth to 1 and identifying eligible children as early as possible
 - We may find that this is too broad for subcommittee work and may need to be its own committee, which Kyle would report to ICC if it were to happen
 - Sonia, Kendra, Amy, Kyle, Lidia, Courtney, Crystal will join the Child Find workgroup

- ADE Update
 - IDEA Conference Update (Camille)
 - The Good, The Bad, and The Ugly of Preschool Transitions
 - Early Childhood Special Education track seated over 100 attendees, had to turn people away from the Transition session and others
 - Panel provided information about transition practices, attendees were provided time to ask questions of the panel
 - EI/ECSE Summit: March 5-7
 - Improving Outcomes: Access. Connections. Belonging.
 - There will be a transition session
 - Registration is open on the ADE website
 - Request for Proposals is open until 12/4, submitters will be notified by 12/13 as to whether or not their proposals were accepted
 - Please reach out to Chantelle and/or Camille if you have any questions
- Subcommittee Groups
 - Compliance
 - (Stephanie Collier, Kendra Benedict, Sonia Samaniego, Anissa Albert, Kyle Hammond, Courtney Arevalo, Dr. Pilar Vargas, Annie Converse)
 - Quality Practices
 - (Crystal Ghica, Camille Verdugo, Jaymie Jacobs, Sandra Makrias, Chantelle Curtis, Lidia Gonzales, Tammy Sergent, Amy White)
 - We were unable to break into groups due to time constraints. Chantelle will update the workgroup rosters to match current workgroup membership determined today.

5. Action/follow up:

- a. Doodle polls to schedule each of the workgroups prior to the next Transition Committee so we can start getting into the work.

6. Public Comment: No public comments.

7. Schedule Next Meeting: TBD, 8:30 - 10:00 am, Virtually via Google Meets, ICC will vote on the dates today.

8. Adjourn: 9:48 am