



# INTERAGENCY COORDINATING COUNCIL (ICC)

## FOR INFANTS AND TODDLERS

### Fiscal Committee Agenda & Minutes

November 20, 2020 10:00 a.m. - 11:15am

#### Members

Dana Hutchings, Chair  
Sara Clancey, EI Provider  
Christopher Keck, DCS

#### Public Members

Amber Neubauer  
Leo Huppert  
Kristin Mancuso

#### Staff

Alicia Amundson  
Jeremiah Hale  
Lisa Casteel

1. Call to Order: 10:05 AM
2. Discussion Items/topics
  - a. Workgroup for data needs and legislation plan- Leo, Kristin and Dana still working on this and will meet to further discuss. This topic will be brought up again at the next fiscal meeting. Alicia Amundson stated Katie is interested in advocacy initiatives and is happy to support.
  - b. Inviting Brandy from AAPPD to an ICC Fiscal Committee meeting - Next fiscal meeting as well to further discuss with Katie and Kristin Mancuso. Alicia Amundson offered to send over resources in terms of data: pre-developed infographics on the value of Part C.
  - c. Family Guide to Funding Update - Alicia Amundson stated: In delay due to staff changes. Lisa Casteel mentioned incorporating AzEIP suggestions to be reviewed by the Fiscal Committee.
  - d. Shifting Service Coordinator billing from a fee for service approach to a possible per child approach- Dana Hutchings stated Support Coordination billing should come into consideration to have some kind of shifting to salary just like DDD SC. Alicia stated it would take some data analysis, review of contract policies, fiscal cost analysis and implementation for data system approach. This may have to be brought up again in May 2021 due to Annie's absence. Policies and procedures and Billing Manual can be reviewed right now for implementing changes and what impact will providers have with processing. Lisa Casteel mentioned in consideration based on conversations with Lisa Monreal, If a significant change would be made in the Billing Manual, we would have to update the Amendment to the contract. Lisa

Casteel will follow up with Lisa Monreal. This topic will be left on the Agenda for further discussion in January.

- e. FOCUS authorization issues (Information transfer from ITEAMS) - Alicia Amundson stated meetings have been scheduled to discuss this with DDD. This has been brought up with DDD leadership as well and a follow up meeting is scheduled to review all submissions for a more systematic approach to review what is root cause. AzEIP Fiscal team is in the process of reviewing submitted documentation and is meeting with DDD for corrections.
- f. Request for additional data around the AzEIP Budget including Part C and other funding sources - AzEIP will be updating the ICC board on budget in the future and asking what information is needed.

### 3. Action/follow up

Add Rate Rebase needs to next meeting's agenda.

Lisa Casteel will follow-up on AzEIP Team input to the Family Guide to Funding and provide an updated copy to the committee.

Lisa Casteel will research the impact of changing billing for Service Coordination on the data system and the AzIEP Contracts.

Lisa Casteel will add Katie to the invite for the next meeting.

### 4. Public Comment

None

### 5. Schedule Next Meeting: Thursday December 3rd @ 2:00PM

### 6. Adjourn: 10:33AM