



INTERAGENCY COORDINATING COUNCIL (ICC)

FOR INFANTS AND TODDLERS

Development Committee Agenda & Minutes

November 20, 2020 9:00 a.m.-11:00am

Members

Public Members: Lana Graber (chair), Caroline Nailor-Ogelsby, Judith Walker, Kristen R. Chase, Michele Thorne (observer)

AzEIP Staff: Dr. Jennifer Miernicki-Nojunas, Anissa Mousa

1. Call to Order

2. Discussion Items/topics

a) Introductions

b) **What is the Development Committee?** Vision, etc...

Lana: Discussion of what the development committee is?

Two-pronged Approach-

- Recruitment & Retention of ICC members is the 1st prong
- Possibly better direct line to the Governor's Office
- Mentorship program w/ introduction package (may include welcome packet, acronym descriptions, person selected who will mentor the new council member give contact info for questions, etc)
- Need the historical information which Sharon managed (need open council seats, need info as to whether we have any structured FAQs or blurbs for recruitment developed already)
- Personnel Development is the 2nd prong

Thoughts?

Judy: General Information Packet and FAQs with both main & committee applications

- Include requirements for involvement, time commitment, etc...on 1 sheet
- Review the applications and develop an addendum
- Ginny Roundtree may be helpful per Judy; she is a strong advocate

Caroline: ICC Applications/Recruitment & Retention Strategies

- What is the possibility of a "Meet-N-Greet"? (ICC Pres/Azeip present info on ICC/what we do/why it is important) possibly yearly/virtual
- Letter to Governor's Office (may include letters sent, educational material as to why ICC is so important) to work to avoid bottleneck at the Gov office when an application is sent in

- Occasional email Blasts to the list developed for the meet and greet with council openings and invitation to forward the email blast to colleagues who meet the open position criteria

Dr. Jenn: AzEIP Positions

- Communications Manager position to be filled – imperative for collaboration & success of this committee
- AzEIP Comprehensive System of Personnel Development Coordinator

c) CSPD Overview

Dr. Jenn shared a PowerPoint

Kristen: Grant Money

- Need for training funding
- AzEIP transparency for grant funding overdue

Judith: “Integration of care’

- Diversity of Council members
- Additional “ grants” for training

Lana: Grant Money transparency

Judith: Great time for change

Lana, Caroline, Judith, & Kristen: Request for NAU training materials

- No need to reproduce the wheel
- Uniform terminology

Dr Jenn: Recruitment for CSPD

- Utilize both the development committee & ICC Council for CSPD feedback

3. Action/follow up

a) Discussion of committee member duties and action steps

By the next ICC meeting:

- Committee members will brainstorm FAQs on google form regarding overview of what the ICC is and what requirements for involvement, time commitment, etc.

Future Action Items:

- Application review and feedback
- Review current open positions for the ICC Council-possibly add more influential/transformational (change-maker) members
- Recruiting new Members

4. Public Comment:

Michele Thorne: Michele@damesusa.com

- Working on legislation for incorporating trainings into AzEIP for Parents who have children with behavioral issues.