



INTERAGENCY COORDINATING COUNCIL (ICC)

FOR INFANTS AND TODDLERS

Development Committee Agenda & Minutes

November 19, 2021

10:00 a.m.-11:00 a.m.

Meeting ID meet.google.com/xka-xnqj-odt

Phone Numbers [\(US\)+1 617-675-4444](tel:+16176754444) PIN: 483 882 128 1265#

Governor Appointed Members: (Present at meeting indicated by *)

Lana Graber (chair) *
Judith Walker *
Dr. Olivia Lindly *
Amy Corriveau *

Appointed Committee Members:

Kristen R. Chase *
Jennifer Forschino *
Carina Brokamp *
Ariel Sansom *
Altagracia Gasque *

AzEIP Staff:

Edd Schommer *
Caroline Nailor-Ogelsby*
Erica Melies *
Alicia Amundson*

Public:

John Copenhaver*

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1. Call to Order **(10:05am)**
 2. Chair read Public Comment Statement
 3. Personal introduction of all committee members was held.
 - Welcoming Jennifer F., Carina B., Ariel S., Alta G., Amy C.
 - Chair explained the importance of the meeting and attending when scheduled
 - Visit the website to continue familiarization with ICC

4. Minutes of September 23, 2021, meeting unanimously approved
5. Review/recap from last meeting
 - a. Finished Initial Orientation PowerPoint; ready to present to full ICC
 - b. New Public Comment Statement used in the Development Committee meeting will be shared with all Chairs in other committees for consistency.
6. Special Presentation
 - a. TAESE representative John Copenhaver spoke to committee how he can assist our ICC with Technical Assistance, best practices, trainings on open meeting and other specifics identified by the committee.
 - b. The committee will discuss to determine need and present to the Executive Committee
 - c. There is a cost for a minimum of two-hour training. The Chair to speak with other states including Connecticut, Utah, N. Dakota, and Montana for feedback
7. Updates from Development Committee members
 - a. Website reflects new Board Members
 - b. One of the tasks for the Development Committee is to assist in recruiting. An update given on pending Govern Appointed Members and vacancy positions. This update will be given at the next ICC.
 - c. Chair reminded all to send their application and resume to Lana or Edd to provide consistency.
8. Action/Follow up for next meeting
 - a. Develop a welcome letter for all new appointed members for Chairs to utilize
 - b. Review new subcommittee application and ask for recommendations
 - c. Review Public Comment Statement and distribute updated copy to all Chairs
9. No Public Comment
10. Adjourn **(11:06am)**