



Interagency Coordinating Council (ICC) for Infants and Toddlers

Transition Committee AGENDA

Friday, November 18 · 9:00 – 11:00 am

Google Meet joining info:

Video call link: <https://meet.google.com/cdk-kibz-xrx>

Members

Kendra Benedict (present)
Stephanie Collier (present)
Sue Damiata (present)
Crystal Ghica (present)
Jaymie Jacobs (absent)
Sandra Makrias (present)
Alexandra Oropeza (absent)
Dr. Leslie Paulus (absent)
Suzanne Perry (present)
Lorena (Lori) Reyna (present)
Sonia Samaniego (present)
Kristy Thornton (present)
Camille Verdugo (present)

General Public

AzEIP Staff

Annie Converse
Chantelle Curtis (present)
Lidia Gonzales (present)

Minutes

1. Call to Order: 9:04 am
2. Welcome and Introductions
3. Read Public Member Notice
4. Minute Approval from 8/19/2022 and 10/3/2022 meetings
 - Motion to approve 8/19/22; seconded; minutes approved
 - Motion to approve 10/3/22; seconded; minutes approved
5. Discussion Items/topics
 - Committee leadership
 - a. Chair, Vice Chair
 - ❖ Discussion was had about whether it would be helpful to have a vice chair in case Stephanie is not available.
 - ❖ Question was brought up: Is it allowable in by-laws to have a vice chair?
 - ❖ Question: Would a vice chair be responsible for attending Executive Committee meetings also?
Question: Does the chair have to be a member of ICC also?
 - ❖ Stephanie will send a follow up email to the group with answers to the questions raised and will ask if anyone is interested in serving as vice chair of this committee.
6. AzEIP Updates
 - Transition Process Training live and working
 - Early Intervention/Early Childhood Special Education Summit
 - ❖ March 2-3, 2023, 8:00 am-4:00 pm
 - ❖ Theme: Keeping the “EC” in ECosystem: Partnering for Improvement
 - ❖ Registration is OPEN!
 1. Go here to register:
<https://ems.azed.gov/Home/Calendar?sd=9647>
 2. \$45 for providers; \$10 for students or family members
 3. Gaming: earn points for a chance to win 1 of 10 DEC memberships
 4. Summit website:
<https://www.azed.gov/specialeducation/2023-summit-early-intervention%C2%A0early-childhood-special%C2%A0and-general-education>
 - ❖ Contact ECSEInbox@azed.gov for more information
 - Rate increase
 - i. Effective 10/1
 - Website redesign
 - <https://des.az.gov/azeip>
 - Chantelle gave a walk-through, focusing on ICC section
 - AzEIP encourages feedback - if you can't find something or have suggestions, feel free to reach out
 - Stakeholder Meeting preliminary data
 - a .Annie shared data presented at annual Stakeholder Meeting yesterday on compliance indicators and targets
7. Member updates
 - None at this time

8. Breakout Groups

a. Compliance

- ❖ Propose meeting again within the next couple of weeks to follow up on their discussion; follow up with Alexandra since she is the lead
- ❖ Recommend AzEIP set up transition communities of practice for targeted support, maybe use office hours or something similar for this
- ❖ Planning to create one-sheet guides for transition activities, including references to the laws/regulations, to ensure teams have the knowledge, skills, and resources to complete activities
- ❖ Recommend creating a live video of a transition conference happening so that there is an actual example of what this looks like in real life

b. Quality Practices

- ❖ Group reviewed and refined Transition Conference Agenda and Transition Conference Script
- ❖ Plan to meet again prior to the Transition Committee meeting, Chantelle will reach out to schedule.

9. Action/follow up

- . Each subgroup will schedule a follow up meeting to finish up work from today. 7.
Public Comment: None at this time

10. Confirm next meeting date/time: ICC will vote on meeting schedule today; Transition Committee meetings will occur on the same days as ICC meetings from 9-11 am

11. Adjourn: 11:02 am