



# INTERAGENCY COORDINATING COUNCIL (ICC) FOR INFANTS AND TODDLERS

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## Interagency Coordinating Council Meeting Minutes

Friday, November 17, 2023, 11:30am - 2:00pm MST

### Virtual Meeting Minutes

The role of the ICC is to advise, assist, and advocate for the Arizona Early Intervention Program and its partnering agencies to administer, promote, coordinate, and improve early intervention for families and professionals

### Attendance

#### Members (ICC Governor Appointees)

Laurie Shook-Present  
Sonia Samaniego-Present  
Stacey Reinstein-Present  
Sarah Patrick Greene-Present  
Amy Munoz-Present  
Amber Neubauer-Present  
Dana Hutchings-Present

Stephanie Collier-Present  
Lana Graber-Present  
Suzanne Perry-Present  
Olivia Lindly-Present  
Kendra Benedict-Present  
Charlene May-Absent  
Kelly Lalan-Late

#### Staff (AzEIP)

Amy Aeed-Present  
Anissa Albert-Present  
Jerrilene Antone Morton-Present  
Ena Binns-Present  
Lisa Casteel-Present  
Karylann (Annie) Converse-Present  
Chantelle Curtis-Present  
Tanya Goitia-Present

Jeremiah Hale-Present  
Amanda Honeywood-Present  
Jessica Jimmerson-Present  
Erica Melies-Present  
Pamela Meurer-Present  
Amanda Tipotsch-Present  
Lisa Vallee-Present  
Kellie Verdicchio-Present

#### Others Present

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Annalisa Park  
Crystal Ghica  
Dwan Koberstein  
Frank Moraga

Gini Britton  
Jacqueline Gencarelle  
Jennifer Forschino  
Neil Tift

Rachel Ulrich  
Sandra Caudillo  
Sandra Solomon  
Sandy V  
Sylvia A  
Kirk Aleck  
Grace Owens

Andy Barnes  
Alexandra Greenwood  
Sandy Quintanilla  
Amy White  
Embrace Growth

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## Discussion Topics /Presentations

- Call to Order and Welcome - Lana Graber, ICC Chair 11:35am
  - If you have any comments, please forward your questions or concerns to [azeip@azdes.gov](mailto:azeip@azdes.gov) or type your questions in the chat box during the meeting.
  - Introductions
- Read Public Comment Notice - Lana Graber, ICC Chair
- ICC Updates - Lana Graber, ICC Chair
  - Openings Statement from Chair
  - Approval of Minute from 9/22/23 meeting (**vote**)
    - Laurie Shook motion
    - Sonia Samaniego second
    - Stacy Reinstein - Aye
    - Sarah Patrick Greene - Aye
    - Amy Munoz - Aye
    - Amber Neubauer - Aye
    - Dana Hutchings - Aye
    - Sonia Samaniego - Aye
    - Stephanie Collier - Aye
    - Lana Graber - Aye
    - Suzanne Perry - Aye
    - Olivia Lindly - Aye
    - Kendra Benedict - Aye
  - Vice Chair Position (**vote**)
    - Position open as of January 2024. This is a two-year term, then would move into the chair role for two years.
    - Sonia Samaniego is nominated for the Vice Chair.
    - Suzanne Perry motioned
    - Laurie Shook second
    - Suzanne Perry 11:50 AM
    - I nominate Sonia Samaniego.
    - Sarah Patrick Greene - Aye
    - Amber Neubauer - Aye
    - Suzanne Perry - Aye
    - Dana Hutchings - Aye
    - Lana Graber - Aye
    - Laurie Shook - Aye
    - Kendra Benedict - Aye

- Amy Munoz - Aye
  - Olivia Lindly - Aye
  - Stephanie Collier - Aye
  - Sonia Samaniego - Aye
- ICC and Executive Committee Dates 2024 (**vote**)
  - Laurie Shook motion
  - Suzanne Perry Second
  - Sonia Samaniego 11:56 AM
  - I agree, Option B
  - Laurie Shook 11:57 AM
  - Option B :)
  - Sarah Patrick Greene 11:58 AM
  - Option B
  - Amber Neubauer 11:58 AM
  - B
  - Suzanne Perry 11:58 AM
  - Option B
  - Kendra Benedict 11:58 AM
  - Option B
  - Amy Munoz 11:58 AM
  - B
  - Stephanie Collier 11:58 AM
  - Option A
  - Olivia Lindly 11:58 AM
  - B
  - Stacy Reinstein 11:58 AM
  - A
  - Dana Hutchings 11:59 AM
  - B
  - Lana Graber 11:59 AM
  - B
- Openings available on the Council and Subcommittees and the process
  - If you are interested in a position, please one of the following people
  - Lisa Vallee-lvallee@azdes.gov
  - ICC email-azicc@azdes.gov
  - Sarah Patrick Greene-spatrickgreene@gmail.com
  - Sonia Samaniego-facesofaz@gmail.com
- Family Story - Rachel Ulrich - Family Engagement Committee - Laurie Shook Acting Chair
- Educational Topic - Dr. K. Aleck: Hunter Syndrome Disease, Detections, and Diagnosis - Sara Green, ICC Vice Chair
  - When to suspect Hunter Syndrome
  - What is Hunter Syndrome
  - Symptoms of Hunter Syndrome
  - Any questions, contact [Grace.owens@takeda.com](mailto:Grace.owens@takeda.com) or 469-713-4317

or Andy Barnes email ([David.barnes@takeda.com](mailto:David.barnes@takeda.com)) 602-570-6015

- Committee Updates - Each committee to give an overview and/or mission statement of the committee for public knowledge, update / discussion and vote (if needed)
  - Transition Committee - Stephanie Collier
    - Workgroups have been working on issues with compliance
    - Working on the one-pagers that are being developed
    - Quality practices were completed this morning and will be sent to ICC
  - Fiscal Committee - Amber Neubauer
    - Had the ICC approval letter that went out
    - There are two new members
  - Family Engagement Committee - Laurie Shook
    - Completed the family review and will be sending it to the Policy Analyst
    - ICC Committee submitted bios and pictures
    - ICC Facebook page: <https://www.facebook.com/azearlychildhoodICC>
    - Content suggestions and ICC bios: [iccsocialmedia@azdes.gov](mailto:iccsocialmedia@azdes.gov)
    - If there are videos or resources from the committees send to AzEIP
  - Development Committee - Sarah Greene
    - Met and working on rules and explanations for chair and vice chair. We have scaled back the responsibilities of the roles.
    - Will work on consolidating the Google Drive to OnBase
- AzEIP Updates - AzEIP Team
  - Provider Rate Increases
  - ARPA Updates
  - Annual Target Setting and Review Meeting
  - Annual Performance Report Certification
- Announcements from Council members - All Council
  - Infant Toddler Mental Health Coalition coming up virtually and in-person at ASU
  - There is potential for scholarships
  - Trainings coming up in 2024, a list will be sent out and put in the Gazette
- Public Comment - All
  - Alexandra Greenwood - Is there a program or document for members who are just AzEIP for AAC devices? AzEIP will get back to Alexandra.
- Schedule Next Meeting - Lana Graber, ICC Chair
- ICC Council Meeting (SPP/APR Vote)
- Thursday, January 18 · 10:30 – 11:00am Time zone: America/Phoenix
- Google Meet joining info
- Video call link: <https://meet.google.com/pdc-ijjs-yan>
- Or dial: (US) +1 631-820-6212 PIN: 758 285 958#
- More phone numbers: <https://tel.meet/pdc-ijjs-yan?pin=1777584733202>
  
- Action/follow up: ACC Devices
- Adjourn- Lana Graber, ICC Chair 1:40pm

Persons with a disability may request reasonable accommodations, such as a sign language interpreter, by contacting Kellie Verdicchio at ((602) 532- 9960 or email at [DDD\\_AZEIP - DES](mailto:DDD_AZEIP - DES). Requests should be made 48 hours prior to the meeting

The Interagency Coordinating Council may hear items on the agenda out of order. The Council may discuss, consider, act, or solicit public comment regarding any time on the agenda. **This agenda is subject to amendment up to 24 hours before the meeting**