



Interagency Coordinating Council (ICC) for Infants and Toddlers

Development Committee Meeting Minutes

November 14, 2023 1:00 pm - 2:30 pm

Attendance

Members

Carina Brokamp
Jennifer Forschino (Present)
Dr. Olivia Lindy

Sarah Patrick Greene (Present)
Amy Munoz (Present)
Ariel Sansom (Present)

AzEIP Staff

Erica Melies (Present)
Amanda Tipotsch (Present)

Pamela Meurer (Present)
Jessica Jimmerson

Minutes

1. Call to Order by Sarah Patrick Greene
 - 2:07 pm
2. Welcome and Introductions
3. Sarah Patrick Greene read
 - Public Member Notice
 - Development Committee Mission Statement
5. Discussion Items/topics
 - Minute Approval 8/23/23
 - Jennifer motioned

- Amy seconded
- Motion passed (Aye: Jennifer Forschino, Sarah Patrick Greene, Amy Munoz, and Ariel Sansom)
- Minute Approval 10/17/23
 - Jennifer motioned
 - Amy seconded
 - Motion passed (Aye: Jennifer Forschino, Sarah Patrick Greene, Amy Munoz, and Ariel Sansom)
- Discussion Items/topics
 - Review of subcommittee structures to include a ViceChair and Secretary
 - Temporarily removed secretary role
 - Edited Chair and Vice Chair subcommittee role explanations
 - Prepare for presentation to ICC

6. Action/follow up

- Continue working on Chair and Vice Chair role explanations
- Establish a Diversity Committee at next subcommittee meeting
- Discuss document storage (Onbase, AzEIP Google Shared Drive)

7. Public Comment

- no public comments

8. Confirm next meeting date/time: Wednesday 1/10/24 1:30pm - 3:00pm

9. Adjourn by Sarah Patrick Greene

- 3:26 pm