



Interagency Coordinating Council (ICC) for Infants and Toddlers

Family Engagement Committee Meeting Minutes - Approved 01.15.26

Virtual Meeting

November 13, 2025

9:30am - 11:00am

Attendance

Members

Sandra Caudillo (present)
Alissa Eromae (absent)
Robin Hale (absent)
Alison Lucas (absent)

Dani Merrill (absent)
Sonia Samaniego (present)
Laurie Shook (present)
Marisol Vazquez (present)

Staff (AzEIP)

Lisa Vallee (absent)
Tanya Goitia (absent)

Amanda Honeywood (present)
Brittany Page (present)

Public

Minutes

1. Call to Order: meeting called to order by Laurie Shook at 9:36am
2. Read Public Member Notice
3. Minute Approval from October 9, 2025 Family Engagement Committee Meeting
 - a. Did not have quorum; minutes not approved
4. Discussion Items/Topics
 - a. Community Feedback
 - i. Sandra Caudillo and Laurie Shook discussed recent clarifications regarding service coordination between in-clinic and home-based therapies. Sandra explained that the previous restriction against “double dipping” — receiving both clinic and home services — is no longer in place. Families can now receive both, with insurance covering part of the cost and DDD or AZEIP potentially funding the remainder. Laurie noted that parents often prefer longer, in-clinic therapy sessions, and some had opted out of AZEIP because of confusion about eligibility. Sandra emphasized that home visits still follow a coaching model, helping parents apply what their children learn in clinic settings. Both

agreed that this updated understanding should improve family support and increase referrals.

- ii. Family Story - Newsletter shoutout, facebook family (needs to child 0-6)
 - iii. 2025 Family Story Recruitment Process
 - iv. Updates were provided on family stories and upcoming presentations, with someone identified as the next family story presenter for the ICC meeting.
- b. Develop Next Meeting Agenda January 2026
- i. The meeting, led primarily by Laurie Shook with contributions from Sonia Samaniego, Sandra Caudillo, and Brittany Page, focused on reviewing logistics, updates, and planning for the upcoming year. The group confirmed that Thursday meetings would continue next year and discussed the need to improve document organization and access due to recent compliance-related changes with DES. They agreed to consolidate shared folders to make collaboration easier.
- c. Application Process
- i. The committee will review and discuss at the next meeting.
- d. Review Mission Statement
- i. Reviewing and revising the committee's mission statement, which was seen as overly long and in need of simplification. Laurie and Sandra volunteered to each draft a revised version to present at the January meeting. The meeting closed with action items assigned and an agreement to emphasize attendance and engagement for the next session.
5. Action/Follow-up
6. Public Comment
- a. none
7. Adjourn 9:55am

Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA) and other nondiscrimination laws and authorities, ADES does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable modification based on language or disability should submit a request as early as possible to ensure the State has an opportunity to address the modification.

Persons with a disability may request reasonable accommodations, such as a sign language interpreter, by contacting Amanda Honeywood at (602) 532-9960 or email at AzEIP@azdes.gov. Requests should be made 48 hours prior to the meeting.

The Interagency Coordinating Council may hear items on the agenda out of order. The Council may discuss, consider, act, or solicit public comment regarding a matter any time on the agenda. **This agenda is subject to amendment up to 24 hours before the meeting.**