

**Human Rights Committee (HRC)
Public Meeting Minutes
District South**

Department of Economic Security
Division of Developmental Disabilities
400 W. Congress Street. Suite 500
Tucson, AZ 85701
November 13th, 2017
2:00 PM – 4:00 PM

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| Call to Order | Lynda Stites |
| Start Time | 2:00 PM |
| Facilitator | Lynda Stites |
| Note Taker | Taylor Pike |
| Attendees | <p>HRC Members Present: Lynda Stites, Cathy Curtin, Jessica Richards, Francelia Garcia, Lynne Tomasa</p> <p>HRC Members Absent: Christine Small, Cynthia Fielding, Genevieve Valenzuela</p> <p>Division of Developmental Disabilities (DDD) Staff: Taylor Pike</p> <p>Remote Participants: None</p> <p>Number of Public in Attendance: Two</p> |
| Agenda Topics | Welcome and Introductions, DDAC Update, Change in HRC meeting date/time, Approval of October 2017 Minutes, Adjournment |

Welcome and Introduction

Committee

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| Discussion | <p>The Human Rights Committee (HRC) members introduced themselves in person.</p> <p>Division of Developmental Disabilities (DDD) staff introduced themselves.</p> <p>Members of the public introduced themselves to the committee.</p> |
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DDAC Update

Taylor Pike

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| Discussion | <p>Taylor Pike informed the committee of the topics discussed at the Developmental Disabilities Advisory Council (DDAC) meeting.</p> <p>The Developmental Disabilities Advisory Council is a group of volunteers appointed to serve as an advisory council to the Division, specifically the DDD Assistant Director who attends the meetings.</p> |
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| | <p>DDAC members serve on a subcommittee and approve or disapprove Client Services Trust Fund (CTSF) applications. CTSF is a one time fund to provide assistance for members and their families. This September, a total of 79 applications were received and the committee approved 11. Applications were disapproved due to multiple item requests, incomplete applications and financial statements showing residual funds.</p> <p>Taylor explained the vendor call process to obtain services and proposed changes to policy 3003, Selection of Vendor. Individuals can provide comments and opinions on proposed policy changes via email at DDDPolicy@azdes.gov.</p> <p>Renaldo Fowler with Arizona Center for Disability Law (ACDL) spoke about members' voting rights. Individuals with limited guardianship can vote. People with disabilities have a right to vote, that right has to be taken from them.</p> |
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Change in HRC meeting date/time

Lynda Stites

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| Discussion | <p>The current scheduled meeting date does not work for the growing committee. Lynda Stites proposed a change in meeting date and time for HRC monthly meetings. The committee agreed the meetings will take place on the fourth week of the month on Tuesday, Wednesday or Thursday.</p> <p>Specific preferences in times and dates will be emailed to Lynda Stites and Taylor Pike. Once a consensus has been reached, the meeting for January will be scheduled.</p> <p>The committee will skip the scheduled December meeting due to the holidays.</p> |
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Approval of October 2017 Minutes

Lynda Stites

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| Discussion | <p>Jessica Richards made a motion to approve the October 2017 meeting minutes. Cathy Curtin seconded this motion. Motion carried.</p> |
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Action Items

Lynda Stites

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| Discussion | <p>Taylor Pike will follow up on:</p> <ul style="list-style-type: none"> • Tyler DeMers and Bill Burnett's applications • Email committee members potential meeting dates and times via email to reach a consensus on new monthly meeting date • Email committee members the DES organizational chart and the draft November meeting minutes |
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Adjournment

Lynda Stites

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| Conclusion | <p>Next meeting will take place at the Tucson location in January. Specifics will be decided at a later date. Meeting adjourned by Lynda Stites at 4:00 PM.</p> |
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