



Interagency Coordinating Council (ICC) for Infants and Toddlers

Fiscal Committee Meeting Minutes - DRAFT

November 07, 2024, 10:00 am - 11:30 am

Attendance

Members

Amber Neubauer, Chair (Present)
Leo Huppert, Vice Chair (Present)
Dana Hutchings, ICC Member (Present)
Kelly Lalan, ICC Member (Absent)
Sylvia Acosta (Absent)
Lauren Encinas (Present)
Senator Rosanna Galbaldon (Absent)

Kristin Mancuso (Absent)
Peggy Peixoto (Present)
Cristina Renteria (Present)
Jenee Sisroy (Present)
Gini Britton (Present)
Christina Quast (Absent)

Staff (AzEIP)

Lisa Casteel, AzEIP Staff (Absent)
Jeremiah Hale, AzEIP Staff (Present)
Amanda Honeywood, AzEIP Staff (Present)

Public

Minutes

1. Call to Order
 - a. Amber called the meeting to order at 10:04am
2. Read Public Member Notice
3. Minute Approval from Previous Meeting September 12, 2024
 - a. Leo made a motion to approve the minutes
 - b. Lauren seconded the motion
 - c. All committee members voted in favor of approving the minutes from September 12, 2024
4. Discussion Items/Topics
 - a. Arizona Health Care Cost Containment System (AHCCCS) issues
 - i. Leo stated a meeting was held with all the billers three weeks ago. There was nothing further to discuss.
 - b. Arizona Early Intervention Program (AzEIP) Fiscal Responsibility and Timely Reimbursement
 - i. There have been recent issues that need to be discussed. Leo stated that there were some payments posted this morning. Jeremiah stated that there was an ITEAMS issue that was fortunately resolved quickly, but there was a separate agencywide issue shortly after that which caused additional delays. That was supposed to be resolved last night.

We will be monitoring that throughout the day today and tomorrow. If there are any continuing issues, please reach out. Dana asked about the full extent of the issue and Jeremiah explained that agencywide did include both AzEIP and DDD. Leo did reach out to Arizona Association of Providers for People with Disabilities (AAPPD) to let them know that invoices weren't being paid. Jeremiah will share with agency leadership that the providers have requested more timely communication around these types of issues in the future.

c. 2023 AzEIP Rate Rebase Study

- i. This item will be put in the parking lot

d. Goals and Strategic Planning

- i. Leo presented the document and the committee went over the document changes. Leo stated that the subgroup met yesterday, to go back and work on the strategic plan for ICC Fiscal Committee. The group went over the mission statement with Amber and Christina leading that. It was very helpful to have Christina's input from a parent perspective. The goal was to update the mission and vision statements to better align with the plan and focus of the ICC Fiscal Committee. Leo shared on the screen both the November 2021 version and the version being proposed by the subgroup. The goal was to reword the statement to be both simpler and clearer with the message. Amber will bring this up at the next ICC meeting to see what is needed to get it approved. Feedback was provided to clarify what a community partner or stakeholder is. Leo will work on incorporating this feedback and share an updated version with the committee. The committee also worked on one other section of the Strategic Plan. Leo will also work on completing this section as well.

e. Budget Request - ICC Administrative and Family Participant Support Costs

- i. Leo, Lauren, and Amber will set up a meeting to finalize the document.

f. Helping Families Understand the Impact No Shows and Cancellations have on the AzEIP System

- i. Dana stated that Annie Converse, AzEIP Data Manager, shared in a recent meeting that the data system will soon be able to start tracking this information. It is important to get both family and agency perspectives on providing these important services. Cristina offered suggestions on how to share with families what they can do to support AzEIP. There was discussion on how to support families to understand how cancellations and no shows impact both the family and the system as a whole. Amber can bring this to the ICC meeting to see if another committee would like to assist in getting this going.

g. Budget Transparency

- i. DES/AzEIP Update and Possible Impacts
 1. Jeremiah talked about having something ready at the beginning of the new year.

h. Parking Lot Items

- i. AzEIP Eligibility Changes Subcommittee
 1. Dana talked about the importance of this topic and asked if AzEIP had any updates. AzEIP hasn't heard anything from the group that was doing the study. Since it was First Things First, not AzEIP, who commissioned the study, we are not sure what happened. Jeremiah will follow up for an update.
- ii. Professional Development Opportunities
 1. No Updates
- iii. Centers for Medicare & Medicaid Services (CMS) Billing - Speech units
 1. Transfer to someone in ArSHA, they will be taking this over and looking into it.

5. Action/Follow-up

- a. Amber will reach out to Sarah in email about the mission statement update.

- b. Amber will add an item to the ICC agenda to discuss no show/cancellations on family services.
 - c. Leo, Amber, Lauren will meet to talk about family participation costs.
 - 6. Public Comment
 - a. None
 - 7. Schedule Next Meeting
 - a. January 16, 2025 10:00 am - 11:30 am
 - 8. Adjourn
 - a. Amber adjourn the meeting at 11:20 am
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