



WORKFORCE DEVELOPMENT AND VENDOR CALL REMINDERS

Target Audience - Qualified Vendors and Providers

Transmittal Date - 10/17/2025

DDD is committed to supporting Qualified Vendors in meeting workforce needs and strengthening recruitment efforts across the state. DDD published the [Workforce Development Toolkit](#) in May 2025 to provide Qualified Vendors with resources to help address staffing gaps, promote sustainable hiring strategies, and connect them with statewide workforce partners. The toolkit currently includes:

- Pipeline AZ
 - A career platform that connects Arizonans with jobs, training programs, and career planning tools.
 - Contact: [Employer Sign Up](#) | [Email Kate Lemke](#)
- Arizona@Work TANF Program – EQUUS Workforce Solutions
 - Helps families find jobs through career counseling, training, and support services.
 - Contact: [Email Allison Greer](#)
- Arizona@Work Vocational Rehabilitation Services
 - Supports individuals with disabilities in preparing for and finding employment through specialized services.
 - Contact: [Website](#) | [Email](#) | 480-673-7725
- National Core Indicators (NCI) – State of the Workforce Survey
 - Collects data on employment outcomes for people with disabilities to improve workforce services.
 - Contact: [Website](#)

The Division encourages Qualified Vendors to explore these resources to help build and maintain their workforce.

Additionally, Qualified Vendors are encouraged to use the vendor call queue in Focus to identify member service needs, match their existing workforce, and forecast future development. Vendor calls can be sorted or filtered in various ways, such as by service, geographic location, and service delivery options. Qualified Vendors should review open vendor calls on a regular cadence to match direct support professionals to members in need of service(s) as outlined in the Division's [Provider Manual Chapter 50- Vendor Call Requirements for Qualified Vendors](#).

Qualified Vendors with questions related to workforce development should contact the Division's [Workforce Development Team](#). Questions about the vendor call process should be directed to the [Provider Network Support Team](#).