



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

DDD Policy Notification - October 11, 2024

Target Audience - Qualified Vendors and Providers

Transmittal Date - 10/11/2024

The Division of Developmental Disabilities Policy Unit has nine new policies to report this week. Policies may be viewed by accessing the [Policies screen](#) located on the Division's external website.

NEW POLICIES

[Division Operations Policy 111 Performance Monitoring](#)

This policy outlines the process used at all supervisory levels within the Division to monitor Employee performance and provide feedback in line with the Arizona Department of Administration and Arizona Department of Economic Security Central Human Resources policies and procedures.

[Division Operations Policy 112 Employee Supports and Resources](#)

This policy outlines the supports and resources available to Division of Developmental Disabilities (Division) Employees to help them complete their work and the process Employees use to file a Grievance with the Division.

[Division Medical Policy 582 Support and Rehabilitation Services for Children, Youth, and Young Adults](#)

The policy has been developed to meet AHCCCS requirements and establishes the expectations for implementation of Support and Rehabilitation Services as they are utilized in the Children's System of Care, and incorporates pertinent information from Division Medical Policy 230, Support and Rehabilitation Services for Children, Adolescents and Young Adults, which will be retired as of the effective date of this policy. The policy is also an optional resource for the Tribal Health Program.

[AdSS Medical Policy 582 Support and Rehabilitation Services for Children, Youth, and Young Adults](#)

This policy has been developed to meet Division and AHCCCS requirements, and establishes the expectations for implementation of Support and Rehabilitation Services as they are utilized in the Children's System of Care and incorporates pertinent information from AdSS Medical Policy 230, Support and Rehabilitation Services for Children, Adolescents and Young Adults, which will be retired as of the effective date of this policy.

Division Medical Policy 585 Unique Needs of Children, Youth, and Families Involved with Department of Child Safety

This policy was developed to meet AHCCCS requirements and incorporates pertinent information from AHCCCS Behavioral Health Practice Tool 260. The policy is intended to provide an understanding of the unique needs of children involved with the Department of Child Safety and to provide guidance to Child and Family Teams responding to those needs by outlining the clinical considerations for serving children involved with DCS, their families, and other caregivers. The policy is an optional resource for the Tribal Health Program.

AdSS Medical Policy 585 Unique Needs of Children, Youth, and Families Involved with Department of Child Safety

This policy was developed to meet Division and AHCCCS requirements, and incorporates pertinent information from AHCCCS Behavioral Health Practice Tool 260. The policy is intended to provide an understanding of the unique needs of children involved with the Department of Child Safety and to provide guidance to Child and Family Teams responding to those needs by outlining the clinical considerations for serving children involved with DCS, their families, and other caregivers.

Division Medical Policy 586 Children's Out-of-Home Services

This policy has been developed to meet AHCCCS requirements and incorporates pertinent information from AHCCCS Behavioral Health Practice Tool 270. The policy operationalizes the use of Child and Family Team Practice to ensure that treatment interventions for children and youth receiving out-of-home services are consistent with the Arizona Vision and the 12 Principles for Children's Service Delivery. The Policy is also an optional resource for The Tribal Health Program.

AdSS Medical Policy 586 Children's Out-of-Home Services

This policy has been developed to meet Division and AHCCCS requirements, and incorporates pertinent information from AHCCCS Behavioral Health Practice Tool 270. The policy operationalizes the use of Child and Family Team Practice to ensure that treatment interventions for children and youth receiving out-of-home services are consistent with the Arizona Vision and the 12 Principles for Children's Service Delivery.

Division Medical Policy 1620-P Interdisciplinary Collaboration

This is a new policy that outlines the requirements for interactions, collaboration, and communication among the Division's Support Coordination staff, other Non-Clinical staff, the Member's Usual Care Providers, and Division Clinicians to ensure integrated care addressing physical health needs, behavioral health needs, and Long Term Services and Support (LTSS).

Description of changes:

- The Division shall implement a comprehensive and coordinated delivery system for integrating physical health services, behavioral health services, and LTSS through comprehensive care coordination of clinical and non-clinical services among the Division, the Administrative Services Subcontractors (AdSS), and the AdSS' respective providers.
- Outlines the types of interactions that require clinician involvement.

- Stipulates the reasons a Support Coordinator would refer communication to a clinician.
- The Support Coordinator will determine which is the most appropriate process to involve a Clinician. The processes include IRT, COIDT, Completing Referrals for support within the Division, and requesting a consultation with a clinician within the Division.