



INTERAGENCY COORDINATING COUNCIL (ICC)

FOR INFANTS AND TODDLERS

Fiscal Committee Agenda & Minutes

Thursday, October 28, 2021 10:00 a.m.

Members

Dana Hutchings, Chair
Christopher Keck, DCS

Public Members

Amber Neubauer
Leo Huppert
Kristin Mancuso
Michele Knowlton-Thorne
Rosanna Gabaldon
Stacy Reinstein

Staff

Alicia Amundson
Jeremiah Hale
Lisa Casteel

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1. Call to Order 10:04 a.m. – Read Public Comment Statement
 - a. Introductions
 2. Approve Minutes from the September 23, 2021 Meeting
 3. A motion to approve was made and seconded. Passed unanimously.
 4. Discussion Items/topics
 - a. Service Coordination Billing Approach
 - i. A summary was provided for those not familiar with the issues. Questions about the method of billing and documentation were raised. The plan is to get more in line with DDD Support Coordination salary approach.
 - b. Membership for Fiscal Committee
 - i. Welcome Stacey Reinstein to the committee.
 - c. Mission Statement and Description
 - i. A work group was formed to create a draft mission statement to discuss at the next meeting.
 - d. FOCUS Authorization Issues
 - i. A summary update of the issues for FOCUS billing, which is required for ALTCS services in addition to ITEAMS billing, including the push/pull issues from ITEAMS IFSP to FOCUS authorization. DDD leadership, AzEIP leadership, and Deputy Director Ginny Roundtree are on a work group to determine short-term and long-term solutions. The current reports do not provide an accurate picture of the progress. Monthly reports would provide a more clear picture than the current six-month reports. AzEIP will support with gathering details and communicating with DDD.
 - e. AHCCCS issues

- i. Billing AHCCCS, especially for the differential rate for SLP, continues to be challenging. Discussion of the 2019 & recent surveys was followed by a results summary of the recent survey. The results will be sent to members for review. The subgroup will continue to develop a plan to present the information to Judith Walker and Dr. Tack at AHCCCS. One of the largest issues appears to be the lack of knowledge of claims individuals around the uniqueness of AzEIP. One AzEIP specific claim contact person at each health plan would be helpful.
 - f. Family Guide to Funding
 - i. AzEIP is looking for examples from other states and working on providing the required regulatory language in a family friendly document.
 - g. Possible Legislation / Funding Issues
 - i. A Work Group was formed to draft a letter to the Governor's office. Volunteers were Amber, Leo, and Kristin.
 - h. Early Childhood Day at the Capitol
 - i. The event is in March and prior registration is required. Tabled until more information is available.
 - i. Parking Lot Items
 - i. Budget Information Request
 - ii. Fiscal Spending for Part C Funds
 - iii. Technical Assistance from national TA centers
 - iv. Additional Funding Sources
 - v. Fiscal Monitoring
- 5. Action/follow-up
 - a. Subcommittee for SC Billing Approach will meet again to discuss AzEIP's response.
 - b. Mission Statement drafts will be shared through email.
 - c. Examples of monthly reports or other FOCUS billing denial details will be sent to Jeremiah.
 - d. The survey results and Leo's written summary will be provided. The work group will discuss presentation of the result to AHCCCS.
 - e. AzEIP will continue to work on the Family Guide to Funding document.
- 6. Public Comment
 - a. No public Comment was received
- 7. Schedule Next Meeting
 - a. November 19th at 9:30 prior to full ICC meeting
- 8. Adjourn at 11:03 a.m.