



Interagency Coordinating Council (ICC) for Infants and Toddlers

Fiscal Committee Meeting Minutes - DRAFT

Virtual Meeting

Thursday, October 16, 2025

10:00 am - 11:30 am

Mission:

The ICC Fiscal Committee is dedicated to assisting and advising the Arizona Early Intervention Program (DES/AzEIP) to assure their financial sustainability by developing short- and long-term fiscal goals. We partner with the Executive and Legislative branches to advocate for AzEIP. We accomplish this by assisting and advising DES/AzEIP focusing on:

- Fostering Awareness (i.e., educate, lobby, etc.)
 - Identifying Funding Opportunities (i.e., additional opportunities, rate rebase surveys, etc.)
 - Engaging Stakeholders (i.e., families on ICC, etc.)
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Attendance

Members

Amber Neubauer, Chair (Present)
Leo Huppert, Vice Chair (Present)
Dana Hutchings, ICC Member (Present)
Lauren Encinas (Present)
Peggy Peixoto (Present)

Cristina Renteria (Absent)
Jenee Sisroy (Present)
Gini Britton (Absent)
Christina Quast (Absent)

Staff (AzEIP)

Lisa Casteel (Present)
Jeremiah Hale (Present)

Amanda Honeywood (Present)
Brittany Page (Present)

Public

Erick Tack (Present)

Minutes

1. Call to Order
 - a. The meeting was called to order at 10:07 a.m.
2. Read Public Member Notice
 - a. The Public Member Notice was read by committee chair, Amber Neubauer.
3. Minute Approval from August 07, 2025 Meeting
 - a. Leo moved that the minutes from the August 07, 2025, meeting be approved. Jenee seconded

the motion. Amber, Dana, Jenee, Lauren, all voted in favor. None opposed. The minutes were approved.

4. Discussion Items/Topics

a. Goals and Strategic Planning

- i. Leo Huppert recommended pausing current goals, particularly those related to TANF, until more clarity is available on federal and state funding and the group can access detailed budget information from DES. Jenee Sisroy agreed, noting that without financial data from AzEIP, the group is “shooting in the dark” and can’t make informed decisions. Amber Neubauer and others supported holding off on goal-setting until the budget picture is clearer, after which Amber moved the meeting to the next agenda item regarding the budget request update submitted to AzEIP.

b. Budget Request- ICC Administrative and Family Participant Support Costs (update)

- i. The group discussed AzEIP’s follow-up questions on the family participant support costs and agreed on several clarifications to the reimbursement language. Jeremiah Hale suggested making the policy ongoing rather than tied to a single fiscal year and ensuring it’s contingent on available funds and state approval. The team also refined wording around child care reimbursements to specify that funds would only be used if available, require proof of payment, and include a reimbursement cap (suggested at \$25 per hour) on a first-come, first-served basis. Amber Neubauer agreed to revise and resubmit the document before the next meeting.

c. Parking Lot Items

5. Action/Follow-up

6. Public Comment

7. Schedule Next Meeting

- a. The next meeting will be 01.15.26

8. Adjourn

- a. The meeting was adjourned at 10:37 am

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The Interagency Coordinating Council may hear items on the agenda out of order. The Council may discuss, consider, act, or solicit public comment regarding a matter any time on the agenda. **This agenda is subject to amendment up to 24 hours before the meeting.**