



INTERAGENCY COORDINATING COUNCIL (ICC)
FOR INFANTS AND TODDLERS

Douglas A. Ducey
Governor

DRAFT Minutes
Executive Committee Meeting
Friday October 15, 2021 10:30am to 12:30pm

ITEM	DISCUSSION TOPICS / PRESENTATION(S)	ACTIONS/OUTCOMES
Attendance	<p>ICC Executive Committee Members Attendance: Lana Graber – Acting Chair Brittany Miller Dana Hutchings Judith Walker Laurie Shook Sonia Samaniego Stephanie Collier Suzanne Perry</p> <p>AzEIP Staff Members Attendance: Alicia Amundson Caroline Nailor-Olgesby Chantelle Curtis David Dillon Debbie Daniels Annie Converse Jeremiah Hale Lisa Casteel Tanya Goitia</p> <p>Sandra Solomon and Jennifer Key provided ASL</p> <p>Absent: Christopher Keck</p>	
Call to Order	<p>Welcome/ Call Meeting to Order (virtual) Vice Chair Lana Graber Read Public Participation Guidance</p>	Called to order at 10:35am Completed
	Approval of minutes from August 13, 2021 meeting	Approved unanimously
Committee Updates	<p>Transition Committee – Stephanie Collier/Chantelle Curtis</p> <p>Fiscal Committee – Dana Hutchings/Lisa Casteel</p>	All committees are requested to prepare a Mission Statement to clarify their goals The Transition video is complete Waiting for AzEIP to respond regarding reimbursement of service coordination

	<p>Family Survey Committee – Laurie Shook</p> <p>Development Committee – Lana Graber</p>	<p>Senator Gabaldon has joined the Fiscal Committee Planning presentations and written documents for the Legislature to support permanent budget increases for providers</p> <p>Please submit names of families who may be interested in sharing their story with ICC</p> <p>The Acting ICC Chairperson cannot act as Chair for a committee, so Lana will be requesting a replacement for her on the Development Committee</p> <p>Finishing ICC New Member Orientation PowerPoint</p> <p>There is a tremendous push to fill open ICC and committee positions</p> <p>Discussion regarding limits on committee size</p> <p>Open meeting law review will be added to the January agenda on an annual basis</p>
<p>AzEIP Updates – Alicia Amundson</p>	<p>Annual report to Office of Special Education (OSEP)</p> <p>Other Topics</p>	<p>AzEIP is developing the annual report for OSEP for review during the January 2021 meeting. ICC can certify the AzEIP report or develop a separate report. ICC will certify the AzEIP report</p> <p>The website is being reviewed and revamped.</p> <p>Part B of IDEA requires a committee similar to ICC. They are working with Technical Assistance in Excellence for Special Education (TAESE). TAESE is presenting to the Development Committee meeting in November to outline supports and other assistance.</p>

ICC Updates	<p>November Council Agenda Items</p> <ol style="list-style-type: none"> 1. Educational topics: Technical Assistance in Excellence for Special Education (TAESE) 2. Governor’s Office finalizing applicants 3. Annual Report 4. Vice-Chair for ICC 5. Family Story: The Skaggs family w/power point 6. New orientation power point 7. Revision of By-Laws 8. New Public Member greeting 9. Advise Chairs of Subcommittees 10. Website Update 	<p>Pre-school transition and MOU with Head Start will be the education topics instead of TAESE</p> <p>A new Vice-Chair needs to be elected. The Vice-Chair is required to be a parent.</p> <p>The presentation is complete for November</p> <p>The Attendance section needs to be more detailed with information on non-attendance. AzEIP will send a template for membership commitment letters. Please send proposed changes to Edd and Lana for compilation for the ICC</p> <p>Interested people need to complete the application; send with resume to Edd</p> <p>Board members updated; executive and ICC board dates added w/new tab</p>
Adjournment	Adjourned at 1234 p.m.	ICC Acting Chair, Lana Graber

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Deborah Daniels at (602) 532-9960. Requests should be made 48 hours prior to allow time to arrange the accommodation.

The Interagency Coordinating Council Executive Committee may hear items on the agenda out of order. The Council may discuss, consider, or take action regarding any item on the agenda and may elect to solicit public comment on any of the agenda items.

This agenda is subject to amendment up to 24 hours before the meeting.