

State Rehabilitation Council (SRC) Executive Committee Meeting Minutes

January 4, 2023

Attendance

Members Present

Lisa Livesay
Ceci Hartke
David Carey

Members Absent

Adam Robson

Staff Present

Lindsey Powers

Guests Present

Minutes

Call to Order and Introductions

Lisa Livesay called the meeting to order at 10:03 am. Introductions were made and a quorum was present.

Approval of July 18, 2022 Meeting Minutes

David Carey motioned to approve the minutes from the July 18, 2022 SRC Executive Committee meeting. Ceci Hartke seconded the motion. The motion was approved by unanimous voice vote.

Committee Member Updates

Lisa Livesay inquired whether any committee members had any updates regarding recruitment efforts. Ceci Hartke stated she posted the SRC recruitment flyer on Linked

In, and an individual reached out to her expressing interest in the council. Ceci Hartke stated that if he was interested in joining the council, she would like to make the application process easy for him. Lisa Livesay noted that the application link to the Office of Boards and Commissions had been added to the SRC webpage, which would make it easy for anyone interested in applying for council membership. Ms. Livesay stated that she also created a brief blurb about the council that could be shared with anyone wanting more information. Lisa Livesay stated that she received feedback from some individuals that were unsure about the three letters of recommendation for their applications and were concerned that it would take time to procure them. She noted that individuals did not need to request in-depth letters of recommendation from others, and that council members could also recommend new council members. Ceci Hartke inquired whether the individual reached out to her could attend an upcoming meeting. Lisa Livesay stated that anyone was welcome to attend council meetings to get an understanding of the council and its activities. Ms. Hartke inquired whether a community member could also participate on a committee. Lisa Livesay stated a community member, or non-council member, could participate on a committee, although they could not be a Chair of a committee.

Lisa Livesay stated that she would still like to meet with a representative from the Office of Boards and Commissions to better understand the application process and to help streamline it if possible. Ms. Livesay stated her understanding that about 4-5 individuals had applied to the council, and noted the council was still seeking representatives from businesses and a Workforce Investment Board member. Ceci Hartke inquired whether the council had a contact with the Workforce Investment Board. Lisa Livesay stated that the council did not show that it had been active for several years, although individuals had been appointed to the board. Lindsey Powers stated that she would request contact information from Boards and Commissions when she requested an update regarding current SRC applications. Lisa Livesay stated the council had discussed reviewing other states with similar demographics regarding their recruitment efforts, and suggested that a committee look into that information.

Ceci Hartke stated that she attended an onboarding for new members for another council, and suggested the SRC offer training or information for new members. She noted that the training made her feel like she was volunteering for an important role, and it could help new members to understand the role of the SRC. Lisa Livesay agreed that the council could offer training modeled on a similar onboarding process. Ceci Hartke stated the individual that offered the training traveled to different states and was motivating. Lisa Livesay stated the council could also see if the national SRC offered any kind of training for new members. David Carey agreed that a brief training would be helpful for new council members.

Full Council Agenda Discussion

Lisa Livesay stated the Full Council agenda could include any member recruitment updates and new member training. Ceci Hartke inquired regarding the types of data the council received. Lisa Livesay stated the council reviewed any data received and could offer recommendations, although the council could also request additional information if needed. She noted that was consistent with other states, in that each would review data and offer suggestions or feedback. Lisa Livesay stated the council had asked informally how they could assist RSA, although the council could revisit that discussion on what RSA would like to see from the council. David Carey inquired whether the Vocational Rehabilitation Counselors were back in the schools and meeting with students and noted that face-to-face interaction was beneficial for students. Lisa Livesay stated her understanding that counselors were meeting with clients in the community, which should include TSW counselors, although the council could request an update at the next meeting. Lisa Livesay stated the council could also review any policies, or make suggestions regarding the spending of funds to best meet the needs of clients.

Agenda and Next Date of Meeting

The next date of the SRC Executive Committee is TBD.

Announcements

David Carey stated that he would be sharing information about a meeting regarding caregiver shortage in about 2 weeks.

Public Comment

A call to the public was made with no responses forthcoming.

Adjournment

David Carey motioned to adjourn the meeting. Ceci Hartke seconded the motion. The meeting was adjourned at 10:58 am.