

**Human Rights Committee (HRC)  
Public Meeting Minutes  
District South**

Department of Economic Security  
Division of Developmental Disabilities  
400 W. Congress Street. Suite 549  
Tucson, AZ 85701  
January 24, 2018  
2:00 PM – 4:00 PM

<b>Call to Order</b>	Lynda Stites
<b>Start Time</b>	2:00 PM
<b>Facilitator</b>	Lynda Stites
<b>Note Taker</b>	Taylor Pike
<b>Attendees</b>	<p><b>HRC Members Present:</b> Lynda Stites, Genevieve Valenzuela, Christine Small, Cynthia Fielding, Cathy Curtin, Jessica Richards, Lynne Tomasa, Tyler DeMers</p> <p><b>HRC Members Absent:</b> Francelia Garcia, Bill Burnett</p> <p><b>Division of Developmental Disabilities (DDD) Staff:</b> Taylor Pike, Jeffrey Yamamoto</p> <p><b>Remote Participants:</b> None</p> <p><b>Number of Public in Attendance:</b> One-Bliss Gifford</p>
<b>Agenda Topics</b>	Call to Order, Welcome and Introductions, Potential New Member, Training, Statewide Updates, Approval of November 2017 Minutes, Adjournment

**Welcome and Introduction**

**Committee**

<b>Discussion</b>	<p>The <b>Human Rights Committee (HRC) members</b> introduced themselves in person.</p> <p><b>Division of Developmental Disabilities (DDD)</b> staff introduced themselves.</p> <p><b>Bliss Gifford</b> introduced herself to the committee as a potential new member. She has a background in social work. Case management and running group homes. She is unable to work and is looking for an opportunity to dedicate her time and abilities.</p>
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**Training****Taylor Pike**

<b>Discussion</b>	<p><b>Taylor Pike</b> informed the committee that only five Computer Based Trainings (CBTs) are required as opposed to the original eleven. Health Insurance Portability and Accountability Act (HIPAA) is no longer required. The members signed HIPAA consent/acknowledgement form will replace the training.</p> <p>The committee prefers to take the Article 9 course during one of their monthly meetings, <b>Taylor Pike</b> will work on arranging this.</p>
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**Statewide Update****Lynda Stites**

<b>Discussion</b>	<p><b>Taylor Pike</b> provided a summary of topics discussed at the Statewide Meeting:</p> <ul style="list-style-type: none"> <li>• Cholla Pilot – Prepping Documents/Planning Documents</li> <li>• Individual Support Plan (ISP) will be replaced by different documents. This is being piloted by six units and will slowly be rolled out for other offices to use by spring of this year.</li> <li>• <b>Lynda Stites:</b> Document is member specific in asking questions about how they feel, vast majority of our members will not be able to quantify that. Puts the burden on caregivers. Discussion was that it isn't a very valuable document. Another argument questioned why changes are necessary when the existing ISP captures the majority of the information needed.</li> <li>• Article 9 rewrite - Article 9 rewrite put on hold. A WebEx discussion has been held and another is scheduled on February 6<sup>th</sup> to discuss proposed changes. Proposed changes are related to language and terminology.</li> </ul> <p>Please review these documents and send any recommendations or feedback to the <a href="mailto:DDDPolicy@azdes.gov">DDDPolicy@azdes.gov</a>.</p>
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**Approval of November 2017 Minutes****Lynda Stites**

<b>Discussion</b>	<p><b>Cynthia Fielding</b> made a motion to approve the November 2017 meeting minutes. <b>Genevieve Valenzuela</b> seconded this motion. All in favor. Motion carried.</p>
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**Action Items****Lynda Stites**

<b>Discussion</b>	<p><b>Taylor Pike</b> will email the committee the updated required CBTs, the Article 9 WebEx presentation and the policy unit contact information.</p> <p>The committee took a vote on Bliss Gifford and her membership. Vote was unanimous in favor of membership.</p>
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**Adjournment**

**Lynda Stites**

<b>Conclusion</b>	Next meeting will take place at the Tucson location February 28, 2018. Meeting adjourned by <b>Lynda Stites</b> at 4:00 PM.
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