

Draft

State Rehabilitation Council (SRC)
Executive Committee Meeting Minutes

January 17, 2024

Attendance

Members Present

Lisa Livesay
David Carey
Adam Robson

Members Absent

Ceci Hartke

Staff Present

Lindsey Powers

Guests Present

Minutes

Call to Order and Introduction

Lisa Livesay called the meeting to order at 11:03 am. Introductions were made, and a quorum was present.

Approval of December 15, 2023 Meeting Minutes

David Carey motioned to approve the minutes from the December 15, 2023 SRC Executive Committee meeting. Adam Robson seconded the motion. The motion was approved by unanimous voice vote.

Committee Member Updates

Lisa Livesay stated that she reached out to Federal RSA staff to invite a representative to attend a meeting regarding Rehabilitation Services Administration (RSA)'s Federal monitoring visit but had not heard back. Ms. Livesay inquired whether Adam Robson would still be able to cover the SRC Chair position temporarily if Ceci Hartke was unable to. Adam Robson stated that he could take over the Chair position temporarily. Lisa Livesay stated the SRC new member packet had gone out to SRC members and inquired whether anyone had received any feedback. Adam Robson stated his recollection that the information had been well received. Lisa Livesay stated the Executive Committee could inquire whether council members had any additional feedback at the upcoming Full Council meeting as well. Adam Robson agreed and noted that when new members were appointed, they could provide feedback also. Adam Robson stated that Lisa Livesay had created the welcome blurb for new members also and inquired whether that could be sent out with the new member packet information. Lindsey Powers agreed and stated that she could send out the welcome message with the new member packet information to new council members.

Lisa Livesay stated the Full Council had also discussed the VR Threshold document, and potentially reviewing the policy language. Adam Robson inquired whether the council had any additional questions regarding the Threshold document. David Carey stated he had a question regarding the home modification contracts, and how often the contracts went out to new vendors. He noted his understanding that the bid for contracts went out every 5 years. Adam Robson inquired whether other vendors were notified regarding the new contract periods. Lisa Livesay stated the Executive Committee could recommend that RSA use the term "average" instead of "threshold", which could be confusing to new Vocational Rehabilitation Counselors (VRC)s. Adam Robson stated that Kristen Mackey mentioned RSA preferred the term "average" but received push back on using that terminology. He noted that it had been several years since the Threshold document had been created, however, and it could be time to revisit the information. Lisa Livesay agreed and noted on the Threshold document, it used the term "limit", or "supervisor approval" for some services. Ms. Livesay stated the Executive Committee could inquire how the Threshold document was currently being used before making recommendations for a change in terminology. Adam Robson stated the council could inquire whether RSA had visited the document recently because some of the college training amounts should be increased to account for the increase in the cost of living. Lisa Livesay stated the council could inquire about the current document, make recommendations informally or create a formal request with the proposed verbiage if necessary.

Lisa Livesay stated the Full Council had also discussed the Ombudsman reports and potentially reviewing more Fair Hearing decision data. She noted the Program Review Committee was small and might benefit from waiting until Linda Fischer had been appointed to assist with the review.

Agenda and Next Date of Meeting

The next SRC Executive Committee meeting was scheduled for February 20th from 11:00-12:00.

- Committee Member Updates

Announcements

There were no announcements.

Public Comment

A call to the public was made with no response forthcoming.

Adjournment

Lisa Livesay motioned to adjourn the meeting. Adam Robson seconded the motion. The meeting was adjourned at 12:00 pm.