

State Rehabilitation Council (SRC)

Executive Committee Meeting Minutes

January 6, 2026

Attendance

Members Present

David Carey
Janette Lopez
Lenny Ovadia

Members Absent

Staff Present

Lindsey Powers

Guests Present

Adam Robson
Laura Fussell

Minutes

Call to Order

David Carey called the meeting to order at 10:05 am. Introductions were made, and a quorum was present.

Roll Call

Members introduced themselves, and a quorum was established.

Call to the Public

A call to the public was made with no response forthcoming.

Approval of Meeting Minutes

Janette Lopez suggested the meeting minutes be amended to indicate that not all vendors should be required to distribute satisfaction surveys. Janette Lopez motioned to approve the amended minutes from December 2, 2026 SRC Executive Committee meeting. Lenny Ovadia seconded the motion. The motion was approved by a unanimous vote.

Committee Activity Follow Up Discussion

Janette Lopez inquired about the communication/process for notifying the council regarding any changes to Annual Reports. Lindsey Powers stated that she would develop a process for notifying the council about any changes to future reports. Janette Lopez noted the Connecticut SRC had a document identifying their Liaison's roles and responsibilities and noted it could be useful for Arizona also. She noted the document could be shared with the Full Council for approval. Janette Lopez inquired whether the council should also review the council or committee should also review the council bylaws and suggest updates as needed. Adam Robson noted the SRC Member Manual might need to be updated also, although the council could start with the bylaws. David Carey inquired whether the council had considered offering a new member orientation. Adam Robson noted that he had compiled several resources that Lindsey Powers was distributing to new members and inquired whether additional training was needed. David Carey stated that it could be helpful for new council members and that it could be one-hour training. Adam Robson stated that if Boards and Commissions continued to appoint members in groups, that it could be feasible, although 1 or 2 new members could be more difficult. David Carey inquired regarding the current member vacancies. Adam Robson stated the council was still recruiting Business and Labor representatives and inquired whether the council should focus on VR vendors or businesses not familiar with VR. Lenny Ovadia inquired whether the goal was to increase awareness. Adam Robson stated that the goal was to increase awareness although it could be helpful to recruit larger businesses with a larger reach. Janette Lopez stated that Tim Stump, Employment Coordinator, could be helpful in sharing the SRC recruitment flyer with businesses in his network.

David Carey stated that Zane Lambrose created a proposal to dissolve the Employment Committee and inquired whether the Executive Committee was prepared to vote on that proposal. Janette Lopez inquired regarding the Nominating Committee and whether that committee should be active. Adam Robson stated the Executive Committee had assumed the roles of the Nominating Committee due to low membership. Mr. Robson noted that the Nominating Committee would be able to perform recruitment efforts for the council and offer a new member orientation.

Janette Lopez motioned to dissolve the Employment Committee. Lenny Ovadia inquired regarding the previous activities of the Employment Committee and if it was useful in the past. Janette Lopez stated that other SRCs that had Employment Committees had dissolved them because the goal of VR was employment and it was confusing for SRC

members to be in communication with VR vendors/businesses. Lenny Ovadia agreed that it could be redundant. Mr. Ovadia seconded the motion. The motion was approved by unanimous voice vote.

The Executive Committee stated the Full Council meeting agenda could include: an update from VR, an update on the committees and committee members, the SRC Liaison roles, and a suggestion to review the bylaws.

Agenda and Next Date of Meeting

The next SRC Executive Committee meeting is scheduled for March 3, 2026.

Adjournment

Janette Lopez motioned to adjourn the meeting. Lenny Ovadia seconded the motion. The meeting was adjourned at 11:00 a.m.