

Governor's Council on Blindness and Visual Impairment (GCBVI)
Executive Committee Meeting Minutes
September 18, 2017

Members Present

Amy Porterfield*, Chair
Bob Kresmer*
Ted Chittenden*
Dan Martinez*
Donald Porterfield*
Sharonda Greenlaw*

Members Absent

Nikki Jeffords
Ed Gervasoni

Staff Present

Lindsey Powers, Admin Asst.
*Teleconferenced

Guests Present

Call to Order and Introductions

Amy Porterfield, Chair, called the meeting to order at 1:20 pm in the RSA Conference Room, Phoenix, AZ. Introductions were made and a quorum was present.

Approval of July 28, 2017 Meeting Minutes

Ted Chittenden moved to approve the minutes of the July 28, 2017 Executive Committee meeting. Donald Porterfield seconded the motion. The meeting minutes were approved by unanimous voice vote.

Policy and Legislative Update

This item was tabled.

Strategic Plan Meeting Discussion

Amy Porterfield stated she developed a draft of the GCBVI Strategic/Management Plan and inquired whether the Executive Committee agreed with the format and language of the plan. Ms. Porterfield stated she included the main categories: Education, Employment, Independent Living (IL), Accessibility, Assistive Technology (AT), and Council Integrity and Function. Amy Porterfield stated under each category, she listed the committees that would be responsible for accomplishing the outcomes and the reporting schedule. Donald Porterfield inquired whether each

responsible committee would report on their activities quarterly, or whether the committees would submit one report. Amy Porterfield stated at the GCBVI Strategic Planning meeting, the council agreed to develop the outcomes of the plan assign the outcomes to the committees, which would then identify the activities.

Amy Porterfield stated the first outcome: Collaborative data collection mechanism tracks test scores for K-12 for all school districts in Arizona would be assigned to the Education, Legislative and Public Policy and AT Committees. Bob Kresmer stated his understanding that the Education Committee would continue to work on their activities and request assistance from other committees on certain tasks to complete the tasks. Ms. Porterfield stated that one of the committees could be assigned as the lead committee for each outcome. Mr. Kresmer stated the Strategic/Management Plan was intuitive regarding which committees would be responsible for each task. Dan Martinez stated each committee should be reporting at the GCBVI Full Council meetings so that the Full Council was apprised of the ongoing tasks. Amy Porterfield stated in previous Strategic Plans, the committees were not tied to the outcomes and reported on their current activities. Sharonda Greenlaw stated the outcomes served as a reminder to the committee on the outcomes that should be addressed quarterly. Amy Porterfield stated the Strategic/Management Plan served as a road map to the outcomes that the committees are responsible for. Sharonda Greenlaw stated she liked the overall format of the Strategic/Management Plan as it outlined the outcomes that should be addressed. Amy Porterfield stated the plan could act as a spreadsheet used to track the committee's outcomes. Amy Porterfield inquired whether the Executive Committee agreed with calling the plan a Strategic/Management Plan. Dan Martinez stated the plan was not a Strategic Plan yet, because it did not include the priorities for the outcomes.

Amy Porterfield suggested the Executive Committee review the plan and assign the lead committee for each outcome.

Category I: Education

Collaborative data collection mechanism tracks test scores K-12 for all school districts in Arizona – Lead Committee- Education

Accessibilities standards are in place for instruction and testing for Infants and Toddlers through Post-Secondary Education – Lead Committee – Legislative and Public Policy

Best practices are in place and available for all Arizona school districts to administer expanded core curriculum education – Lead Committee - Education

Pre-ETS policy is fully implemented with full collaboration between schools and RSA. Data collection tracks both skill and employment growth- modified and moved to Employment Category

Category II: Employment

VR services are funded by utilizing all methods available. All blind Arizonans are receiving services, and Comprehensive Programs are available to all blind consumers – The Executive Committee will revisit this outcome to determine the lead committee and the language of the outcome. Amy Porterfield stated the outcome referred to the fact that Rehabilitation Services Administration (RSA) received funds to provide services for the clients on the Order of Selection (OOS) Wait List, although the agency was not taking all clients off of the OOS. She noted that the GCBVI needed to develop an outcome that allowed the council to deal with the issue.

SBVID best practices are revised with collaboration with GCBVI and blindness stakeholders – Lead Committee – Legislative and Public Policy

RSA data tracks employment outcomes which include specific triggers for unsuccessful closure – This outcome was removed and the council would request the information from Kristen Mackey.

Implementation of on-going Employer education campaign- Lead Committee – Employment

Implementation of mentoring program pairing successfully closed VR consumers with new VR consumers- Lead Committee - Employment

P-ETS and Comprehensive Services preserve specialized quality training for blind VR consumers. Employment skills and outcomes are increased – Lead Committee – Employment

Implementation of best practices for AIB and Community partners using GCBVI and Blindness stakeholders – Lead Committee – Employment

BEP remains stable, protected by legislation, and continues to create opportunities for blind VR consumers – Lead Committee – Employment

Category III: Independent Living (Blind Services)

ILB funding is increased and services to older blind consumers are stable and sustained – Lead Committee - Legislative and Public Policy

Under 55 ILB funding is established and sustained – Lead Committee – Legislative and Public Policy. The Public Information Committee was added as a committee under this outcome.

ILB best Practices are established for SBVID ILB unit with GCBVI and blindness stakeholders- Lead Committee – Potential ILB Committee

Best Practices are established and implemented for ILB consumers who are deaf/blind – Lead Committee – Committee on Deaf-Blind Issues

ILB services to all populations are universally available statewide – Lead Committee- Potential ILB Committee

Data is gathered and reported for Successful outcomes for ILB consumers, tracking skills learned and hours of services – This outcome was removed

SSP services to deaf/blind Arizonans is sustained across the state – Lead Committee – Committee on Deaf-Blind Issues

Category IV: Accessibility (Access Technology)

Guidelines for accessible educational and testing platforms are available for all school districts – The Executive Committee will revisit this outcome.

Committee Report Template Discussion

This item was tabled.

November GCBVI Full Council Meeting Agenda

This item was tabled.

Agenda and Date for Next Meeting

The next meeting of the Executive Committee was scheduled for October 10, 2017 from 1:00-3:00 pm in the RSA Conference Room, Phoenix, AZ. Agenda items are as follows:

- GCBVI Strategic Plan Discussion

Announcements

Ted Chittenden announced that he had decided to continue to serve on the GCBVI and would submit his application for re-appointment.

Public Comment

A call to the public was made with no responses forthcoming.

Adjournment of Meeting

Bob Kresmer moved to adjourn the meeting. Ted Chittenden seconded the motion. The meeting was adjourned at 2:28 pm.