



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

POLICY DEVELOPMENT TOOL POSTED AUGUST 1, 2023

Target Audience - Qualified Vendors and Providers

Transmittal Date - 08/14/2023

The Division posted an updated [Policy Development Tool](#) to align with RFQVA DDD-2024 on August 1, 2023. This tool sets out the minimum requirements for Qualified Vendors' policies, including policies specific to services.

Qualified Vendors are strongly encouraged to carefully review the revised document and make any necessary changes to their policies to ensure compliance prior to March 1, 2024.

In order to submit an application for RFQVA DDD-2024, a Policy Development Tool attestation will need to be completed and uploaded to CAS. This attestation requires vendors to attest that their policies meet, or will meet, the minimum requirements set out in the tool by the contract implementation date.

The attestation will be available through a link in CAS and is available in the Resources section on the [RFQVA DDD-2024 project page](#).