



## DEPARTMENT OF ECONOMIC SECURITY

*Your Partner For A Stronger Arizona*

# DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

## DDD POLICY UPDATE

Target Audience - Qualified Vendors and Providers

Transmittal Date - 08/04/2021

The DDD Policy Unit published new and revised policies on Wednesday, August 4, 2021. The policies are available on the Division's [Policy webpage](#).

### NEW POLICIES

#### [Division Medical Policy Manual Chapter 450: Out-of-State Placement for Behavioral Health Treatment](#)

This policy was developed to ensure ALTCs eligible members enrolled in a DDD Health Plan or the DDD American Indian Health Plan meet established criteria for out-of-state placement for behavioral health treatment.

#### [Division Medical Policy Manual Chapter 580: Behavioral Health Referral and Intake Process](#)

This policy was developed to ensure Title XIX eligible members enrolled in a DDD Health Plan or the DDD American Indian Health Plan, with behavioral health and substance use disorders, have an established behavioral health referral and intake process to obtain prompt access to behavioral health services. The policy also establishes the Division's responsibility to provide monitoring and oversight of its DDD Health Plans to ensure compliance with Division AdSS Medical Policy Manual Chapter 580.

#### [Division Medical Policy Manual Chapter 1020: Medical Management Scope and Components](#)

This policy was developed to establish the medical management scope and components designed to assure appropriate utilization of health care resources.

### REVISED POLICIES

#### [Division Medical Policy Manual Chapter 1010: Medical Management Administrative Requirements](#)

This policy was updated to improve overall clarity of the policy and provide a clearer expectation of the Division's medical management administrative requirements.

#### [Division AdSS Medical Policy Manual Chapter 450: Out-of-State Placement for Behavioral Health Treatment](#)

This policy was updated to ensure AdSS contract compliance for delivering services to members related to out-of-state placement for behavioral health treatment. Updates include:

- References section removed
- Purpose section updated
- Definitions section added
- Updated section and changed heading from Conditions Before a Referral for Out-of-State Placement is Made to Updated Out-of-State Placement Documentation Requirements

- Updated section and changed heading from Individual Service Plan (ISP) to Member’s Service Plan
- Updated section and changed heading from Initial Notification to Division Health Care Services to Notifications to AHCCCS/Division Health Care Management (DHCM)/Division
- Removed section regarding Required Updates to Division Health Care Services
- Removed section regarding Required Reporting of an Out-of-State Provider

#### [Division AdSS Medical Policy Manual Chapter 580: Behavioral Health Referral and Intake Process](#)

This policy was updated to ensure AdSS compliance with Division contract and AHCCCS requirements. Revisions were made to improve overall clarity of the policy and provide a clearer expectation of the AdSS’ behavioral health referral and intake process.

#### [Division AdSS Medical Policy Manual Chapter 1010: Medical Management Administrative Requirements](#)

This policy was updated to ensure AdSS compliance with Division contract and AHCCCS requirements. Revisions were made to improve overall clarity of the policy and provide a clearer expectation of the AdSS’ medical management administrative requirements.

#### [Division AdSS Medical Policy Manual Chapter 1020: Medical Management Scope and Components](#)

This policy was updated to ensure AdSS compliance with Division contract and AHCCCS requirements. Revisions were made to improve overall clarity of the policy and provide a clearer expectation of the AdSS’ medical management scope and components, including:

- Updated Definitions section
- Removed provisions related to Autism spectrum disorder and Lennox-Gastaut Syndrome