



INTERAGENCY COORDINATING COUNCIL (ICC) FOR INFANTS AND TODDLERS

ICC Transition Committee

Friday, August 19 · 9:00 – 11:00am

Google Meet joining info

Video call link: <https://meet.google.com/cdk-kibz-xrx>

Or dial: (US) +1 234-405-0424 PIN: 286 460 165#

More phone numbers: <https://tel.meet/cdk-kibz-xrx?pin=4956291300726>

Members (ICC Governor Appointees)

Stephanie Collier, Chair/Head Start (Absent)
Suzanne Perry, ADE (Present)

Kendra Benedict, ASDB (Absent)
Sonia Samaniego, ACDHH (Present)

Members (Subcommittee Appointees)

Alexandra Oropeza, Maricopa County Public Health (Present)
Lorena (Lori) Reyna, DDD (Present)
Crystal Ghica, Provider (Present)
Dr. Leslie Paulus, UHC, AHCCCS Plan

(Present)
Sandra Makrias, Catholic Charities (Present)
Sue Damiata, Pinal County (Absent)
Jaymie Jacobs, First Things First (Absent)
Kristy Thornton, Provider (Present)

Staff (AzEIP)

Annie Converse, Data Manager (Absent)
Chantelle Curtis, CSPD Coordinator (Present)
Muna Haddad, Community Relations Liaison (Present)

Members of the Public

Camille Verdugo, ADE (Present)

Transition Committee Mission Statement: The committee is committed to assisting the Arizona Early Intervention Program (AzEIP) in reaching and maintaining 100% compliance with the timely and high quality transition of all children out of Part C services (early intervention) to Part B preschool and/or other community services, by providing support, guidance, and feedback on policies and procedures.

1. Call to Order: 9:06 am
2. Read Public Member Notice
 - a. Chantelle shared at 9:07 am
 - b. Contact Kellie Verdicchio at AzEIP office at kverdicchio@azdes.gov
3. Minute Approval from Previous Meeting
 - a. Many members were not present and others had not had a chance to read. Will revisit this at next meeting.
4. Discussion Items/topics

- a. AzEIP Updates:
 - i. Status of Transition Webinar:
 - 1. Complete, but needs an example of updated Public Education Agency (PEA) form and needs to be recorded.
 - 2. Once recorded, it will be housed in the DES training system, TraCorp, with a quiz for tracking.
 - ii. PEA form has been updated and is in the process of being checked for accessibility and uploaded to the website, AzEIP will send notice to the field once this is done.
 - b. Break out groups meet
 - i. Compliance workgroup made recommendations to AzEIP office when they met in June, Chantelle will follow up with Annie and get back to Alexandra with next steps.
5. Action/follow up
- a. Break out group updates
 - i. Program Compliance Break Out Group
 - 1. Group is waiting on response from AzEIP regarding their recommendations so they will not meet today.
 - ii. Quality Practices Break Out Group
 - 1. Create a template for transition conference
 - 2. Put together some updates to old AzEIP Transition Conference agenda if we can access it to create template. Maybe add to Invitation to Participate in a Transition Conference/Transition Planning Meeting form.
 - 3. Create/revise a Quality Assurance Document - is AzEIP IFSP Fidelity Checklist tool still available and does it align with the best practices for transition?
 - 4. DEC resources for transition (refer to teaming and coaching Sheldon & Rush books for fidelity checklists)
 - 5. Come up with IFSP Document revision suggestions
 - 6. Chantelle shared Google Drive with folders to upload tools that are found.
 - 7. Group will upload resources and meet to discuss and begin creating template.
6. Public Comment
- a. Camille Verdugo inquired about the status of her application. Chantelle will follow up.
7. Schedule Next Meeting
- a. Transition Committee: 11/18/2022 9:00 am-11:00 am
 - b. Quality Practices workgroup: 10/3/2022 9:30 am-10:30 am
8. Adjourn: 10:00 am