

Interagency Coordinating Council

Committee Minutes

August 17th, 2018

9:00am-11:am

3300 North Central Ave. 16th Floor 100/101 Phoenix, AZ 85012

<u>Attendance</u>	<u>Yes</u>	<u>No</u>	<u>By Phone</u>	<u>Attendance</u>	<u>Yes</u>	<u>No</u>	<u>By Phone</u>
Sarah Greene	x			Lynne Corbin	x		
Sonia Samaniego				Dr. Marie Peoples			
Suzanne Perry	x			Robert Pfister			
Lana Graber	x			Sara Clancey	x		
Katie Biehl	x			Kate Dobler-Allen			
Zarai Hernandez	x			Lorie Jewett			
Brianna Carreras				Stephanie Collier			
Justin Bayless				Dana Hutchings			
Christopher Keck							

Staff in Attendance: Alicia Sharma, Sharon Pierson, Annie Converse

1. **Development Committee:** Katie Biehl, Chair
Sara Clancey
Lana Graber
Sharon Pierson

Discussion:

What is the purpose of the committee? To ensure a vibrant, fully staffed ICC Council. To ensure a good succession plan for vacant seats, to work closely with the Governor's Office of Boards and Commissions to send recommendations for vacant seats.

How can we make this Happen?

Develop an engagement letter for current members
Build up the attendance of the Public members
Design new ways to market the ICC

2. **Transition Committee;** Zarai Hernandez, Chair

Discussion:

What is the purpose of this committee? To communicate the information necessary for transition to target populations, families, professionals and to ensure we are following the rules and regulations.

How do we make this happen? Build stronger relationships with professionals, between families and system and by communicating the real process.

3. **Family Survey Committee:** Sarah Greene, Chair

Discussion

What is the focus of this Committee?

Representativeness of race and ethnicity of responses for AzEIP population

Support AzEIP with reaching families across the state.

Explore possibility of decreasing the length of survey and complexity of the questions.

How can we make this happen?

Make recommendations to AzEIP regarding survey length, questions and delivery method of surveys.

Make recommendations to AzEIP regarding increasing representativeness of children served by AzEIP

Committee Meetings adjourn at 10:45am