



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

REMINDER: DDD Begins Accepting Applications for RFQVA DDD-2024 September 1, 2023

Target Audience - Qualified Vendors and Providers

Transmittal Date - 07/28/2023

The Division of Developmental Disabilities (Division) strongly encourages existing Qualified Vendors (QV) to submit their application for the new contract, RFQVA DDD-2024, as close to September 1, 2023 as possible, and before November 30, 2023.

Submitting an application after November 30, 2023 may delay the application's review and the decision rendered on it, and/or the applicant may be required to **reapply after March 1, 2024**.

As a reminder, pursuant to [A.A.C R6-6-2103](#) Qualified Vendor Application Process, the Division will advise each Qualified Vendor applicant in writing whether their application is complete within 30 days of receiving the application. The Division will also notify the Qualified Vendor applicant in writing whether the applicant has been accepted as a vendor within 60 days of receiving the completed application.

R6-6-2103. Qualified Vendor Application Process

- E. The Division shall advise each Qualified Vendor applicant in writing whether the application is complete within 30 days of receipt of the application and shall identify the information or documentation that is missing or incomplete in the application.
 2. The Division shall specify the time-frame in which the applicant must provide the missing information.
 3. The Division shall deny the application if the applicant does not provide the additional information within the time-frame defined by the Division.
- F. The Division shall notify a Qualified Vendor applicant in writing whether the applicant has been accepted as a Qualified Vendor within 60 days of receipt of a complete application.