



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

POLICY UPDATE

Target Audience - Qualified Vendors and Providers

Transmittal Date - 06/29/2023

The DDD Policy Unit published new and revised policies on Wednesday, June 28, 2023. The policies are available on the [Division's Policy webpage](#).

NEW POLICY

[Division Operations Policy Manual Chapter 6006 AHCCCS Deliverable Submission Requirements](#)

This policy outlines the requirements of Division staff when reviewing and submitting deliverables to AHCCCS.

REVISED POLICY

[AdSS Operations Policy Manual Chapter 414 Requirements for Service Authorization Decisions and Notice of Adverse Benefit Determination](#)

This policy sets forth the Division's Administrative Services Subcontractors (AdSS) requirements for service authorization decisions and Notice of Adverse Benefit Determinations relating to Title XIX/XXI coverage of services. Revisions to this policy include:

- Updated definitions.
- Alignment with current AHCCCS and Division requirements.
- Updated to align with current Division policy formatting standards.
- As part of the Appeals process, a provider who requested a Services Authorization Request has the option to request a peer-to-peer discussion with the AdSS medical director.
- Addition of requirements for the AdSS to self-monitor and report.

RETIRED POLICY

Division Medical 310-O Maternal and Child Health Services

This policy has been retired as it is duplicative to Division Medical Chapter 400.

POLICY PUBLIC COMMENT

The Division is currently accepting public comments regarding Division policies. The policy revisions can be found on the [Policy page](#) of the Division's website. This form, <https://forms.gle/4MGCsdyKTRPjNa3m9>, can be used to submit public comments.