



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

DDD UPDATE - JUNE 24, 2020

Target Audience - Qualified Vendors and Providers

Transmittal Date - 06/24/20

New Arizona Department of Public Safety Fingerprint Vendor

Individuals who provide services to DDD members are required to obtain and maintain a level 1 Fingerprint Clearance Card. The Arizona Department of Public Safety (AZDPS) has changed vendors for fingerprinting services, effective June 1, 2020. The new vendor is Thales/Gemalto and the ADPS portal for Thales/Gemalto services can be found at <https://www.aps.gemalto.com/az/index.htm>. The COVID-19 pandemic has reduced the number of locations open to support electronic fingerprinting services. Available, open locations can be found at <https://www.aps.gemalto.com/az/locations.htm#!/>. Please check the website often as newly available sites will be updated. AZDPS continues to accept [paper applications and fingerprint cards](#) when electronic options are not available.

FAQs about Fingerprint Clearance can be found here <https://www.azdps.gov/services/public/fingerprint>.

Updated Guidance for Positive COVID-19 Reporting and Technical Assistance

The Division has updated the [guidance previously made available](#) regarding vendor responsibilities and the process to report members and employees who test positive for COVID-19.

The updates were made in the “Negotiated Rates” section. For vendors providing services that do not use a habilitation matrix, the guidance has not changed from the June 11, 2020, update. The guidance has been updated to include the submission of a temporary COVID-19 habilitation matrix per Division Provider Policy Manual Chapter 52 once DDD Health Care Services has confirmed a member has tested positive for COVID-19 for vendors supporting members in a group home or in their own home with a daily rate for “Habilitation Individually Designed Living” with a habilitation matrix.