



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

**CBC PORTAL DEMO SESSIONS OFFERED  
JULY 9 AND 11 from 1:30 p.m. - 2:30 p.m.**

Target Audience - Qualified Vendors and Providers

Transmittal Date - 6/17/2024

The Division is hosting Central Background Check (CBC) Portal demo sessions for its Qualified Vendors. These sessions will cover a variety of CBC topics and all Qualified Vendors are invited to attend.

**ATTEND AND LEARN ABOUT:**

1. CBC account creation for the new Centralized Background Check (CBC) Portal, including Employer role, Agency role, and Individual role
2. Linking to an Agency Account from an Employer Account
3. Linking Employer and Individual Accounts
4. How the individual will submit an employment background check request and view their dashboard
5. Using the Employer's Dashboard for background check results, Fingerprint clearance cards, notifications, etc.
6. Agency roles and how to view them in the dashboard

Session	Date/Time	Google Link
CBC Demo Session 1	July 9, 2024, 1:30 p.m.	<a href="https://meet.google.com/meb-ycbg-wbr">meet.google.com/meb-ycbg-wbr</a> (US) +1 478-353-3192 PIN: 207 487 509#
CBC Demo Session 2	July 11, 2024, 1:30 p.m.	<a href="https://meet.google.com/ptz-gcyt-yjg">meet.google.com/ptz-gcyt-yjg</a> (US) +1 662-565-5221 PIN: 654 625 592#